

Board Conference Room  
April 13, 2017  
Board of Commissioners Minutes

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Powers in the Board Conference Room on Thursday, April 13, 2017 at 7:00 p.m.

Roll was called by the Chief Deputy Clerk. Present: Mr. Walker, Mr. Gustafson, Mr. Byl, Mr. Brown, Ms. Meyette, Mr. Sebolt, and Mr. Powers. Absent: None.

Moved by Mr. Gustafson and seconded by Mr. Sebolt to approve the minutes of the March 23, 2017 meeting as presented. Voice vote. Motion carried.

Mr. Nathan Jeruzal, Meteorologist, National Weather Service of Grand Rapids, provided a National Weather Service Presentation of the StormReady Certification of Oceana County. The StormReady Program is designed to educate the public about the dangers of severe storms. Oceana County's main concern is lake effect snow and severe weather. Mr. Jeruzal referenced the floods of 1986 when U.S. 31 was out of commission for a while, and a few years ago when Silver Lake State Park took a direct hit with severe weather involving large hail and damaging winds.

Essentially, the StormReady Program works with different entities to make sure, in the case of hazardous weather, that they are prepared. After working with Mr. Duram, Oceana County Emergency Coordinator, it was determined that Oceana County is very well prepared for hazardous weather.

Mr. Jeruzal stated that the program makes sure that entities will receive the warnings and be able to monitor the warnings from the National Weather Service regarding severe weather. Also, that the entities are able to communicate the information to the public and patrons of the county so they can be as safe as possible.

Mr. Duram and Mr. Jeruzal have looked through the different plans, infrastructure, and communications that Oceana County has and the National Weather Service feels that Oceana County is StormReady.

Mr. Jeruzal presented letters of recognition and certificates to Mr. Sobie, Chairperson Powers, and Mr. Duram certifying that Oceana County is a StormReady community. He also presented a StormReady sign. More signs can be purchased for approximately \$45 and placed around the county to let citizens know they should feel safe if bad weather is present.

Chairperson Powers thanked Mr. Jeruzal for his presentation.

**RESOLUTION NO. 1 – SEVERE WEATHER AWARENESS WEEK**

Moved by Mr. Brown and seconded by Mr. Walker to adopt the following Resolution:

WHEREAS, severe weather in the form of thunderstorms, wind storms, floods, and tornadoes is a threat to the health and safety of all Oceana County residents; and

WHEREAS, each year, more than 1,000 tornadoes strike the United States, including an average of 15 in Michigan; and

WHEREAS, since 1950, 1,025 tornadoes have been reported in the State of Michigan, resulting in substantial loss of life and property; and

WHEREAS, all individuals are encouraged to be aware of the warning signs of severe weather and follow proper safety and emergency procedures; and

WHEREAS, each year, the county's Emergency Management Department, Michigan Committee for Severe Weather Awareness, and news media join together to educate the public about the dangers of tornadoes and other severe weather events and the precautions that can be taken to save lives and protect families.

NOW THEREFORE, BE IT RESOLVED: That the Oceana County Board of Commissioners hereby recognizes April 16 - 22, 2017 as Severe Weather Awareness Week.

BE IT FURTHER RESOLVED: That the Oceana County Board of Commissioners proclaims April 19, 2017 as Statewide Tornado Drill Day.

Voice vote. Motion carried.

**RESOLUTION NO. 2 – EMS PROCLAMATION WEEK**

Moved by Mr. Sebolt and seconded by Mr. Walker to adopt the following Resolution:

WHEREAS, emergency medical services (EMS) is a vital public service and access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, EMS plays a critical role in public outreach and injury prevention, and is evolving in its role as an important member of the healthcare community including its ongoing engagement in specialized training and education for its personnel to continually enhance their lifesaving skills; and

WHEREAS, first responders, emergency medical technicians and paramedics stand ready to provide compassionate, lifesaving care to those in need 24 hours a day, 7 days a week and who are supported by emergency medical dispatchers, firefighters, law enforcement officers, educators, administrators, researchers, emergency nurses, emergency physicians, medical directors and others; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of EMS practitioners.

NOW THEREFORE, BE IT RESOLVED: That the Oceana County Board of Commissioners hereby recognizes May 21- 27, 2017 as NATIONAL EMERGENCY MEDICAL SERVICES WEEK with the theme "EMS Strong: Always in Service."

Voice vote. Motion carried.

**RESOLUTION NO. 3 – RECOGNITION OF THE 150<sup>TH</sup> ANNIVERSARY OF PENTWATER VILLAGE**

Moved by Mr. Gustafson and seconded by Mr. Brown to adopt the following Resolution:

WHEREAS, the Village of Pentwater, located along the shores of Lake Michigan, became incorporated as the Village of Pentwater 150 years ago on March 16, 1867; and

WHEREAS, the village's sesquicentennial offers the Pentwater community the opportunity to reflect on their past traditions and history, to understand and appreciate the present, and to plan for an even brighter future; and

WHEREAS, its virgin natural resources, highlighted by white pine forests, provided an important economic resource and when coupled with a transportation system provided by its rivers and lakes benefited cities like Chicago and beyond; and

WHEREAS, the development of Pentwater's deep harbor and channel to Lake Michigan made it a major transportation hub by the late 1800's, and continues as a key to the community's development throughout the decades; and

WHEREAS, today Pentwater has evolved into a quiet seaside community with shopping, boating, fishing, beaches, concerts, dining, and plenty of seasonal fun; and while some of the commercial hustle may be gone, it still ranks as one of the crown jewels of West Michigan.

NOW THEREFORE, BE IT RESOLVED; That the Oceana County Board of Commissioners hereby recognizes and sends its congratulations to the Village of Pentwater on the occasion of its sesquicentennial celebration.

Voice vote. Motion carried.

#### **RESOLUTION NO. 4 – PURCHASE OF SOFTWARE IN THE SHERIFF'S DEPARTMENT**

Moved by Mr. Walker and seconded by Mr. Byl to adopt the following Resolution:

WHEREAS, the Sheriff is recommending the replacement of electronic crash reporting software with new software purchased from LexisNexis because the existing software cannot be updated by its vendor to comply with changes made to the Michigan Traffic Crash Report in 2016; and

WHEREAS, the Sheriff is also recommending the purchase of electronic citations software from LexisNexis because of the additional benefit of electronically transferring traffic citation records into the 78<sup>th</sup> District Court's case management system, thus saving many hours of manual data entry by court personnel; and

WHEREAS, the Sheriff has identified two current sources of funding to cover the one-time purchase price of both software applications totaling \$10,335; and

WHEREAS, the two sources of funding for the software applications are 1) the reallocation of \$7,500 budgeted in FY 2017 for leasing a SSCENT vehicle that will now be covered using other SSCENT funding, and 2) allocating \$2,835 in revenue from the sale of ammunition brass casings, for total available funding of \$10,335; and

WHEREAS, FY 2017 funds originally budgeted to pay for the support contract for the software being replaced shall now be reallocated to cover the first-year support fees for the new software totaling \$1,861; and

WHEREAS, the Sheriff met with the Honorable Kevin Drake of the 78<sup>th</sup> District Court to discuss assessing an additional fee of \$5.00 for each traffic citation issued by the Sheriff's Department, and to receive that revenue into an account earmarked for supporting the Sheriff's technology initiatives and their recurring costs; and

WHEREAS, the Honorable Kevin Drake of the 78<sup>th</sup> District Court has agreed to assess an additional fee of \$5.00.

NOW THEREFORE, BE IT RESOLVED; That the Oceana County Board of Commissioners hereby authorizes the Sheriff to enter into an agreement with LexisNexis for the purchase and support of the above stated software.

BE IT FURTHER RESOLVED; That the County Administrator is authorized to establish the necessary accounting procedure for receiving the new court-assessed fee.

BE IT FURTHER RESOLVED; That the County Administrator is authorized to amend the FY 2017 Sheriff's Department budget by \$4,956 from \$2,255,698 to \$2,260,654 as follows:

**Revenues:**

- Increase Sale of Surplus Property account – 101-301-608.006 by \$4,956 from \$0.00 to \$4,956

**Expenditures:**

- Increase Other Contractual Services account – 101-301-821.000 by \$4,956 from \$32,500 to \$37,456

Roll call vote: Mr. Walker-yes; Mr. Byl-yes; Mr. Gustafson-yes; Mr. Brown-yes; Ms. Meyette-yes; Mr. Sebolt-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

Mr. Gustafson asked if the \$5.00 charge would be assessed beginning 2018. Mr. Sobie stated that those two aspects of the resolution were informational indicating that the conversation took place between the Judge and the Sheriff and it would not go into effect until the first of next year.

Judge Springstead informed the Board that his experience with this in Newaygo County has been very effective. Numbers can vary from year to year if citizens do not pay their fines, so it is not a definite amount of money every year. He suggested to estimate the funds on the low side.

**RESOLUTION NO. 5 – TRANSFER OF FUNDS**

Moved by Mr. Brown and seconded by Mr. Walker to increase the General Fund expenditure budget of the Sheriff's Department to cover costs for office improvements in the booking and corrections staff offices. The project was originally budgeted in FY 2016 but the work was started and completed in FY 2017. The County Administrator is authorized to transfer \$13,400 from the General Fund Contingency Account – 101-972-999.000 to the Sheriff's Jail Building Repairs and Maintenance Account – 101-351-930.000.

Roll call vote: Mr. Brown-yes; Mr. Walker-yes; Ms. Meyette-yes; Mr. Gustafson-yes; Mr. Sebolt-yes; Mr. Byl-yes; and Mr. Powers-yes. Absent: None.

Motion carried

**RESOLUTION NO. 6 – INCREASE DEPARTMENT OF VETERANS AFFAIRS FY 2017 BUDGET**

Moved by Ms. Meyette and seconded by Mr. Sebolt to amend the 2017 Department of Veterans' Affairs budget by \$7,597 from \$163,340 to \$170,937, to cover an increase in the assigned hours of work for the veterans' service officer and department clerk, as follows:

**Revenues:**

- Increase Previous Year-End Account – 293-000-401.000 by \$7,597 from \$36,455 to \$44,052

**Expenditures:**

- Increase Wages Permanent VSO Account – 293-000-705.000 by \$4,462 from \$56,145 to \$60,607

- Increase Temporary Salary Account – 293-000-706.000 by \$3,135 from \$7,000 to \$10,135

Roll call vote: Ms. Meyette-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Mr. Walker-yes; Mr. Brown-yes; Mr. Byl-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 7 – INCREASE IN MEALS AND LODGING PER DIEM FOR THE PROBATE AND JUVENILE REGISTER’S CONFERENCE TO BE HELD JUNE 28 –30, 2017**

Moved by Mr. Byl and seconded by Mr. Sebolt to approve the Honorable Bradley Lambrix’s request to increase the meals and lodging per diem for the Michigan Probate and Juvenile Register’s conference held June 28 – 30, 2017. The meals and lodging per diem for this conference shall receive a one-time increase from \$150 per day, under current county policy, to \$231 per day.

Roll call vote: Mr. Byl-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Ms. Meyette-yes; Mr. Brown-yes; Mr. Walker-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 8 – APPOINTMENTS TO WHITE RIVER NATURAL RIVERS ZONING AND THE PERE MARQUETTE RIVER NATURAL RIVERS ZONING REVIEW BOARDS**

Moved by Mr. Gustafson and seconded by Mr. Byl to appoint the following County Commissioners to the following boards:

- Commissioner Martha Meyette to the White River Natural Rivers Zoning Review Board to serve as the primary member from Oceana County, replacing Ms. Evelyn Kolbe.
- Commissioner Andrew Sebolt to the Pere Marquette River Natural Rivers Zoning Review Board to serve as the primary member from Oceana County, replacing Ms. Evelyn Kolbe.

Voice vote. Motion carried.

**RESOLUTION NO. 9– PAYMENT OF CLAIMS**

Moved by Mr. Byl and seconded by Mr. Brown to approve the payment of claims in the tentative amounts as follows:

<b>AMBULANCE FUND</b>	<b>175,055.24</b>
<b>PUBLIC IMPROVEMENT FUND</b>	<b>-0-</b>
<b>BUILDING DEPARTMENT FUND</b>	<b>29,263.07</b>
<b>TECHNOLOGY &amp; INNOVATION FUND</b>	<b>3,112.70</b>
<b>CRIMINAL JUSTICE TRAINING FUND</b>	<b>-0-</b>
<b>TOTAL FORECLOSURE FUND</b>	<b>17,754.83</b>
<b>VETERAN AFFAIRS</b>	<b>3,876.74</b>
<b>GIS</b>	<b>-0-</b>
<b>MEDICAL RESERVE CORP</b>	<b>520.00</b>
<b>AUTOMATION FUND R.O.D.</b>	<b>750.00</b>
<b>LOCAL CORR. OFFICERS TRAINING FUND</b>	<b>275.00</b>
<b>GENERAL FUND</b>	<b><u>553,509.51</u></b>
<b>TOTAL</b>	<b>\$784,117.09</b>

and to authorize the County Clerk to draw warrants and the County Treasurer to pay the same.

Roll call vote: Mr. Byl-yes; Mr. Brown-yes; Mr. Walker-yes; Mr. Gustafson-yes; Ms. Meyette-yes; Mr. Sebolt-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

Chairperson Powers mentioned that Mr. Horton was present in the morning meeting to discuss the Animal Control Building and the bid process. Mr. Byl felt that because the Board is considering the purchase of a building and the need to replace the boiler, that they would discuss the Animal Control issue at the next meeting. If there are not sufficient funds for a new boiler, and a new building was to be constructed, some individuals may be very unhappy. He felt that the Board should resolve the other two issues first. Mr. Gustafson and Mr. Sebolt felt that the boiler issue was a priority.

Mr. Sobie mentioned that an engineering firm will conduct a walk through next Tuesday with the Maintenance staff and himself in preparation for understanding how to develop specifications for a new heating system for the building. The first step is to accept a proposal from a firm, determine if they will be hired to develop these specifications and guide the county through the process. He was not sure if the firm would be able to offer a budgetary estimate at the time the proposal is received; however, he intends to ask.

Mr. Walker was in agreement with Mr. Gustafson and Mr. Sebolt and preferred to consider each issue separately. Chairperson Powers stated the Commissioners know approximately what the price of the Animal Control Building will be, and they are hoping to have a ball park figure on the boiler system for the next meeting.

Chairperson Powers asked for discussion on the ESD Building. Mr. Byl asked if the Board would prefer to go into a Closed Session to discuss the purchase of the real estate. Mr. Walker suggested that the issue be discussed in a Closed Session because other individuals in the county may be bidding on the building and in respect for the other individuals, he felt it was proper and allowable to go into Close Session.

Chairperson Powers thanked the employees of Oceana County for coming in for the evening meeting. It was appreciated and shows their dedication to the county.

Moved by Mr. Walker and seconded by Ms. Meyette to go into Closed Session to discuss the purchase of the West Shore Educational Service District Building.

Roll call vote: Mr. Walker-yes, Ms. Meyette-yes, Mr. Sebolt-yes, Mr. Byl-yes, Mr. Gustafson-yes; Mr. Brown-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

The Committee went into closed session at 7:35 p.m.

The Committee went back into open session at 8:01 p.m.

#### **RESOLUTION NO. 10 – APPROVAL TO SUBMIT BID FOR PURCHASE OF WEST SHORE ESD BUILDING**

Moved by Mr. Brown and seconded by Mr. Byl to accept the recommendation of the County Administrator regarding the opportunity to submit a bid for the purchase of the West Shore Educational Service District located at 844 Griswold Street, Hart, Michigan.

Roll call vote: Mr. Brown-yes; Mr. Byl-yes; Mr. Gustafson-yes; Ms. Meyette-yes; Mr. Walker-yes; Mr. Sebolt-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

### **COMMISSIONER REPORTS**

Commissioner Sebolt stated that he attended the County Road Commission meeting on April 12, 2017, where the abandonment of Harrison Road between 64<sup>th</sup> Avenue and the US-31 expressway in section 6 of Hart Township was approved.

Commissioner Meyette was also in attendance at the County Road Commission meeting. Ms. Meyette noted that she does not agree with the abandonment of Harrison Road.

Commissioner Byl stated that he attended the Six County MI Works meeting on April 5, 2017 at Grace Youth Camp. He noted that within the Six County area, Oceana has the highest unemployment rate. In January, the unemployment rate was over 10%.

Mr. Sobie noted that he would be attending the West Central Michigan County Alliance Meeting on April 24, 2017.


### **PUBLIC COMMENTS**

Robert D. Springstead, 27<sup>th</sup> Circuit Court Judge, stated that after a 17-year absence from this building, his first impression was that "it smelled familiar" and that was a good feeling! He informed the Board that he will attempt to keep the court schedule the same as in the past while maintaining a good presence in both Newaygo and Oceana Counties.

Judge Springstead stated that he is working towards developing a "work release" program to include a tether program. He was happy to report that this process is going quite well. He was also very excited to hear that the "E-ticket" and E-filing" system was coming along nicely. He noted that he is a very forward thinking person and likes new challenges.

Mr. Bill Cummins has been chosen as the new Friend of the Court, replacing Mr. Patrick Murphy. Judge Springstead is very confident that Mr. Cummins is the right choice for the position. He also wanted to acknowledge the Administrator and IT Department for their efforts in getting him up and running. He was very appreciative. He also stated that he likes the idea of an evening Board meeting.

Chairperson Powers asked if there was any further business to come before the Board. There being none, the meeting adjourned at 8:14 p.m.

  
Amy L. Anderson  
Amy L. Anderson,  
Oceana County Chief Deputy Clerk

4-27-17  
Date

  
Mr. Powers, Chairperson