

Motion carried.

Roll call vote: Mr. Walker-yes; Mr. Sebolt-yes; Mr. Brown-yes; Mr. Byl-yes; Mr. Gustafson-yes; and Mr. Powers-yes. Absent: None.

Moved by Mr. Walker and seconded by Mr. Sebolt to approve the Oceana County Local Emergency Planning Committee Bylaws. The bylaws shall take effect immediately.

**RESOLUTION NO. 2 – APPROVAL OF THE OCEANA COUNTY LOCAL EMERGENCY PLANNING COMMITTEE BYLAWS**

Voice vote. Motion carried.

Board/Agency	Name	Term of Office
Economic Development Corporation	Chelsea Strall	01/01/17 – 12/31/22
West Michigan Community Mental Health	Andrew Sebolt County Commissioner	12/22/16 – 03/31/17 (complete the term of Evelyn Kolbe)
Lakeshore Regional Entry	Dean Gustafson County Commissioner	12/22/16 – 03/31/17 (complete the term of Evelyn Kolbe)

*Note: Lakeshore Regional Entry is one of Michigan's ten Medicaid Prepaid Inpatient Health Plans, responsible for benefits management in seven counties – Allegan, Kent, Lake, Mason, Muskegon, Oceana and Ottawa.*

Moved by Mr. Gustafson and seconded by Mr. Brown to approve the following appointments as described below.

**RESOLUTION NO. 1 – APPOINTMENTS TO BOARDS AND COMMISSIONS**

Moved by Mr. Brown and seconded by Mr. Gustafson to approve the minutes of the December 8, 2016 meeting as presented. Voice vote. Motion carried.

Roll was called by the Clerk. Present: Mr. Walker, Mr. Brown, Mr. Byl, Mr. Gustafson, Mr. Sebolt, and Mr. Powers. Absent: none.

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Powers in the Board Conference Room on Thursday, December 22, 2016 at 2:00 p.m.

Board Conference Room  
December 22 2016  
Board of Commissioners Minutes

**RESOLUTION NO. 3 – ACCEPTANCE OF FEDERAL BRYNE JUSTICE ASSISTANCE GRANT**

Moved by Mr. Sebolt and seconded by Mr. Byl to accept the federal Bryne Justice Assistance Grant award in the amount of \$10,142 for the period October 1, 2016 to September 30, 2017. The grant supports the State Sheriffs Chiefs Enforcement Narcotics Team (SSCENT). The Chairperson of the Board of Commissioners and County Administrator are authorized to sign the agreement.

Roll call vote: Mr. Sebolt-yes; Mr. Byl-yes; Mr. Gustafson-yes; Mr. Brown-yes; Mr. Walker-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 4 – APPROVAL OF INTERGOVERNMENTAL AGREEMENT FOR HOMELAND SECURITY GRANT PROGRAM**

Moved by Mr. Sebolt and seconded by Mr. Walker to enter into the Homeland Security Grant Program Intergovernmental Agreement between the West Michigan Shoreline Regional Development Commission (WMSRDC) and Oceana County for the purpose of delineating the relationship and responsibilities between WMSRDC and Oceana County and the Region 6 Homeland Security Governing Board with regards to the 2016 Homeland Security Grant Program and use of grant program funds, purchase or reimbursement of services with grant program funds and/or reimbursement for certain salaries and/or backfill/overtime costs with grant program funds.

WMSRDC was designated Fiduciary for the 2016 Homeland Security Grant Program by the Region 6 Homeland Security Governing Board and accepted the position of Fiduciary and, as a result, entered into the 2016 Homeland Security Grant Program Agreement with the State of Michigan. WMSRDC and the Region 6 Homeland Security Planning Board are sub-grantees. This agreement is a prerequisite to any FY 2016 Homeland Security Grant Program funds being awarded to Oceana County.

The Oceana County Board of Commissioners hereby designates the County Administrator as the authorized official of Oceana County to execute the intergovernmental agreement on behalf of the county; designates the Oceana County Emergency Management Coordinator to execute the Transfers of Ownership; and, accepts and binds Oceana County to the terms and conditions of the agreement.

Roll call vote: Mr. Sebolt-yes; Mr. Walker-yes; Mr. Brown-yes; Mr. Gustafson-yes; Mr. Byl-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 5 – APPROVAL OF UPDATED PER DIEM POLICY**

Moved by Mr. Brown and seconded by Mr. Walker to amend the Oceana County Board of Commissioners' Per Diem Policy as follows:

- Allow an alternate member of the Board of Commissioners to receive per diem and mileage when attending a Department of Health and Human Services Board meeting during an absence of the Chairperson of the Board of Commissioners who normally attends as a liaison; and,
- Include the member appointment to the Veterans Affairs board, by the Chairperson of the Board of Commissioners, on the per diem and mileage allowance schedule.

Moved by Mr. Sebolt and seconded by Mr. Brown to approve the membership of the Oceana County Local Emergency Planning Committee (LEPC) as presented, a copy of which shall be on file in the County Clerk's Office and County Administrator's Office.

**RESOLUTION NO. 8 – APPROVAL OF THE 2017 LOCAL EMERGENCY PLANNING COMMITTEE MEMBERSHIP (LEPC)**

Motion carried.

Roll call vote: Mr. Gustafson-yes; Mr. Walker-yes; Mr. Byl-yes; Mr. Brown-yes; Mr. Sebolt-yes; and Mr. Powers-yes. Absent: None.

Furthermore, the Chairperson of the Board, the Oceana County Clerk, and the Oceana County EMS Director shall be authorized to sign the appropriate documents on behalf of the county pursuant to ratification of the same by the SEIU Healthcare – Michigan.

The provisions of the ratification agreement shall take effect January 1, 2017.

- 2% wage increase for all SEIU employees
- Longevity pay shall increase and be paid to fulltime employees based on the employees' fulltime anniversary date of hire on the following schedule:
  - Employees' 5<sup>th</sup> anniversary – from \$300 to \$400, an increase of \$100
  - Employees' 10<sup>th</sup> anniversary – from \$400 to \$500, an increase of \$100
  - Employees' 15<sup>th</sup> anniversary – from \$600 to \$700, an increase of \$100
- Increase life insurance benefit for all fulltime employees from \$25,000 to \$50,000

Moved by Mr. Gustafson and seconded by Mr. Walker to approve the ratification agreement by and between the Oceana County Board of Commissioners and the Oceana County EMS and Service Employees International Union (SEIU) as follows:

**RESOLUTION NO. 7 – APPROVAL OF THE RATIFICATION AGREEMENT BETWEEN THE OCEANA BOARD OF COMMISSIONERS AND THE OCEANA COUNTY EMS AND SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU)**

Roll call vote: Mr. Brown-yes; Mr. Byl-yes; Mr. Gustafson-yes; Mr. Walker-yes; and Mr. Powers-yes. Absent: None.

Moved by Mr. Brown and seconded by Mr. Byl to transfer \$8,000 from the General Fund 101-974-999.290 Transfers Out to the Mason-Oceana DHHS Fund 290-000-699.998 Transfers In.

**RESOLUTION NO. 6 – TRANSFER OF FUNDS**

Motion carried.

Roll call vote: Mr. Brown-yes; Mr. Walker-yes; Mr. Sebolt-yes; Mr. Byl-yes; Mr. Gustafson-yes; and Mr. Powers-yes. Absent: None.

Furthermore, all current allowances of the previously amended policy dated 10/25/2012 shall remain in effect.

Voice vote. Motion carried.

Members Name	Group Representing
James C. Duram	Oceana County Emergency Management Coordinator
Denny Powers	Oceana County Board Rep.
Dave Robertson	R.A.C.E.S. / AUXCOM Rep.
Mark Timmer	Oceana County Road Commission Rep.
Richard Durnill	American Red Cross Rep.
Ray Hasil	Mason / Oceana Dispatch Rep.
Dan Bauer	School Representative
Michele Martin	Drain Commission
Lianna Doerr	Michigan DHS Rep.
Bret Haner	District Health Department #10 Rep.
Danielle Roberts	Oceana County Medical Care Facility Rep.
Lance Corey	Oceana County EMS Rep.
Arlene Kolbe	Hospital Rep.
Roland Brook	Oceana County Fire Rep.
Raymond Cole	Michigan DNR Rep.
Brandi Waldman	Senior Resources Rep.
Juan Salazar	Hart Police Department Rep. (Amended 1/12/17)
Craig Mast	Oceana County Sheriff's Office
Lt. Mark Russo	Michigan State Police, 6th District EMD
Lt. Jeff White	Michigan State Police, Hart Post Commander
Bob Dodds	Utility Liaison
Vacant	Medical Control Authority Rep
Vacant	Local 302 Site Industry Rep

**RESOLUTION NO. 9 – APPROVAL OF A 2% WAGE INCREASE FOR ALL PERMANENT FULL**

**TIME AND PART TIME NON-UNION EMPLOYEES**

Moved by Mr. Walker and seconded by Mr. Byl to approve a 2% wage increase for all permanent full time and part time non-union employees, including the following elected officials:

- County Treasurer
- County Register of Deeds
- County Drain Commissioner
- County Sheriff
- County Prosecuting Attorney

The wage increase shall take effect January 1, 2017. The County Administrator is authorized to make the necessary amendments to the 2017 Adopted Budget.

Roll call vote: Mr. Walker-yes; Mr. Byl-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Mr. Brown-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

(The 2% wage increase did not apply to the County Clerk position as a salary review was considered during the October 2016 budget process).

**RESOLUTION NO. 10 – PAYMENT OF CLAIMS**

Moved by Mr. Byl and seconded by Mr. Brown to approve the payment of claims in the tentative amounts as follows:

171,548.48	AMBULANCE FUND
-0-	PUBLIC IMPROVEMENT FUND
5,980.47	BUILDING DEPARTMENT FUND
-0-	CRIMINAL JUSTICE TRAINING FUND
-0-	GIS
1,050.00	TOTAL FORECLOSURE FUND
7,805.85	VETERAN AFFAIRS
-0-	MEDICAL RESERVE CORP FUND
99.98	AUTOMATION FUND R.O.D.
-0-	LOCAL CORR. OFFICERS TRAINING FUND
<u>298,731.49</u>	GENERAL FUND
\$485,216.27	TOTAL

and to authorize the County Clerk to draw warrants and the County Treasurer to pay the same.

Roll call vote: Mr. Byl-yes; Mr. Brown-yes; Mr. Walker-yes; Mr. Gustafson-yes; Mr. Sebolt-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

Ms. Griffin, Oceana County Clerk, presented the final reading of the December 22, 2016 Board meeting minutes.

Moved by Mr. Sebolt and seconded by Mr. Walker to accept the final reading of the December 22, 2016 minutes as presented.

Voice vote. Motion carried.

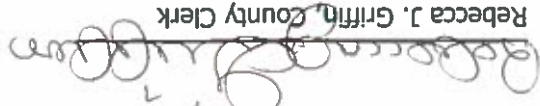
Mr. Sobie reminded all Board members that the next Commissioner meeting will be held on January 12, 2016. The Organizational Meeting will begin at 10:00 a.m.

**COMMISSIONER REPORTS**


Merry Christmas wishes were extended to all Commissioners, Mr. Sobie and Ms. Griffin.

Mr. Sobie thanked the County Board for the past six months and noted that he is excited to begin the 2017 year!!

Chairperson Powers asked if there was any further business to come before the Board. There being none, the meeting adjourned at 2:40 p.m.

  
Rebecca J. Griffin, County Clerk

\_\_\_\_\_  
Date 1-12-17

  
Mr. Powers, Chairperson