

Board Conference Room
December 8, 2016
Board of Commissioners Minutes

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Powers in the Board Conference Room on Thursday, December 8, 2016 at 2:00 p.m.

Chairperson Powers asked for a moment of silence in remembrance of Ms. Evelyn Kolbe who passed away on November 20, 2016.

Roll was called by the Clerk. Present: Mr. Walker, Mr. Brown, Mr. Byl, Mr. Gustafson, Mr. Sebolt, and Mr. Powers.

Moved by Mr. Walker and seconded by Mr. Byl to approve the minutes of the November 10, 2016 meeting as presented. Voice vote. Motion carried.

**RESOLUTION NO. 1 – RECOGNITION OF APPRECIATION FOR MS. SHEILA GOWELL,
RETIRING OCEANA COUNTY TREASURER**

Moved by Mr. Larry Byl and seconded by Mr. James Brown to adopt the following Resolution of Appreciation for **Sheila Gowell**:

WHEREAS, **Sheila** has served the people of Oceana County with pride and as a county employee beginning August 19, 1996 followed by service as County Treasurer from January 1, 2005 – December 31, 2016, representing over 20 years of combined service; and

WHEREAS, **Sheila** has placed a high priority on the quality of service provided to the public; and

WHEREAS, **Sheila** has earned the praise and recognition of the Oceana County Treasurer's staff for her dedication; and

WHEREAS, **Sheila** has gained the respect and gratitude of the Oceana County Board of Commissioners for her long term devotion to public service.

NOW THEREFORE, BE IT RESOLVED; That the Oceana County Board of Commissioners expresses its appreciation to **Sheila** for her many years of professional service to Oceana County and wishes her many years of happiness and good health in retirement.

BE IT FURTHER RESOLVED, that this Resolution bear the seal of Oceana County and the signatures of the Chairperson of the Oceana County Board of Commissioners and the Oceana County Clerk and a copy of this Resolution become part of the permanent records of the County.

Voice vote. Motion Carried.

**RESOLUTION NO. 2 - RECOGNITION OF APPRECIATION FOR MR. ROBERT FARBER,
RETIRING OCEANA COUNTY SHERIFF**

Moved by Mr. Robert Walker and seconded by Mr. Andrew Sebolt to adopt the following Resolution of appreciation for **Robert Farber**:

WHEREAS, **Bob** has served the people of Oceana County with pride and integrity as a county law enforcement employee beginning January 1, 1982. He was appointed to serve as County Undersheriff January 1, 2001. Later, he was elected to serve as County Sheriff from January 1, 2009 – December 31, 2016, representing 35 years of combined service; and

WHEREAS, **Bob** has placed a high priority on the quality of law enforcement services provided to the public; and

WHEREAS, has earned the praise and recognition of the Oceana County Sheriff's Office staff for his dedication to public safety; and

WHEREAS, **Bob** has gained the respect and gratitude of the Oceana County Board of Commissioners for his overall devotion to public service.

NOW THEREFORE, BE IT RESOLVED; That the Oceana County Board of Commissioners expresses its appreciation to **Bob** for his many years of professional service to Oceana County and wishes him many years of happiness and good health in retirement.

BE IT FURTHER RESOLVED, that this Resolution bear the seal of Oceana County and the signatures of the Chairperson of the Oceana County Board of Commissioners and the Oceana County Clerk and a copy of this Resolution become part of the permanent records of the County.

Voice vote. Motion Carried.

RESOLUTION NO. 3 - RECOGNITION OF APPRECIATION IN MEMORY OF MS. EVELYN KOLBE, OCEANA COUNTY BOARD OF COMMISSIONERS

Moved by Mr. Dean Gustafson and seconded by Mr. Andrew Sebolt to adopt the following Resolution in memory of **Evelyn Kolbe**:

WHEREAS, **Evelyn** served for 15 years on the Oceana County Board of Commissioners from 2001 to 2016, serving as Vice Chairperson of the Commission in 2016; and

WHEREAS, During her tenure **Evelyn** provided leadership and guidance to this Commission while serving on various committees, most recently the Personnel and Licensing and Inspection Services Committee, and Law and Safety Committee; and

WHEREAS, **Evelyn** served on and represented Oceana County on numerous Boards and Commissions, including the National Association of Counties; and

WHEREAS, the Oceana County Board of Commissioners and the people of Oceana County greatly appreciate the many years of Public Service that **Evelyn** tirelessly gave to her community.

NOW THEREFORE, BE IT RESOLVED; That the Oceana County Board of Commissioners expresses its heartfelt appreciation to **Evelyn** for her passionate pursuit of public service for the betterment of the people of Oceana County.

BE IT FURTHER RESOLVED, that this Resolution bear the seal of Oceana County and the signatures of the Chairperson of the Oceana County Board of Commissioners and the Oceana County Clerk and a copy of this Resolution become part of the permanent records of the County.

Voice vote. Motion Carried.

**RESOLUTION NO. 4 – APPROVAL FOR CHANGES TO PARKS AND RECREATION
COMMISSION BYLAWS**

Moved by Mr. Sebolt and seconded by Mr. Walker to approve the Oceana County Parks and Recreation Commission’s recommended updates to the Oceana County Parks and Recreation Commission’s bylaws. The changes shall take effect immediately.

Roll call vote: Mr. Sebolt-yes; Mr. Walker-yes; Mr. Byl-yes; Mr. Gustafson-yes; Mr. Brown-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 5 – APPROVAL OF UPDATED EMS FEE SCHEDULE

Moved by Mr. Walker and seconded by Mr. Byl to establish the following fee schedule effective January 1, 2017 and remaining in effect until otherwise amended:

Procedure Code	Description	Current Charge	Proposed Charge
A0425	Ground Mileage	\$11.00	\$15.00
A0429	Base Rate Basic Life Support, Emergency (BLS Emergency)	\$450.00	\$525.00
A0428	Base Rate Basic Life Support, Non-Emergency (BLS)	\$450.00	\$525.00
A0427	Base Rate Advanced Life Support, Emergency (ALS-1 Emergency)	\$550.00	\$625.00
A0426	Base Rate Advanced Life Support, Non-Emergency (ALS 1)	\$550.00	\$625.00
A0433	Base Rate Advanced Life Support, Level 2 (ALS-2)	\$800.00	\$875.00
A0434	Specialty Care Transport (SCT)	\$900.00	\$975.00
A0998	Ambulance Response and treatment, No transport	\$450.00	\$525.00
A0422	Base Rate Ambulance oxygen & oxygen supplies	\$ 45.00	\$ 50.00

Roll call vote: Mr. Walker-yes; Mr. Byl-yes; Mr. Brown-yes; Mr. Gustafson-yes; Mr. Sebolt-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 6 – AGREEMENT WITH WHITE LAKE AMBULANCE AUTHORITY

Moved by Mr. Walker and seconded by Mr. Sebolt to approve the Subcontractor Agreements and Electronic Patient Care Reporting Agreement with White Lake Ambulance Authority for the purpose of allowing White Lake Ambulance Authority to share reporting software currently in use at Oceana County EMS. The Oceana County EMS Director is authorized to sign the necessary agreements.

Roll call vote: Mr. Walker-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Mr. Byl-yes; Mr. Brown-yes; and Mr. Powers. Absent: None.

Motion carried.

RESOLUTION NO. 7 – ACCEPTANCE OF A MULTI-YEAR AGREEMENT FOR AMBULANCE REMOUNTS

Moved by Mr. Sebolt and seconded by Mr. Brown to accept the proposal from Kodiak Emergency Vehicles for a three (3) year contract to remount multiple ambulances onto G4500 gas chassis as scheduled and coordinated by the Oceana County EMS Director. Furthermore, the Oceana County EMS Director is authorized to sign the contract on behalf of the county.

Roll call vote: Mr. Sebolt-yes; Mr. Brown-yes; Mr. Walker-yes; Mr. Gustafson-yes; Mr. Byl-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 8 – APPROVAL OF THE UPDATED 2016 APPORTIONMENT REPORT

Moved by Mr. Byl and seconded by Mr. Walker to adopt the following resolution:

WHEREAS, the Oceana County Board of Commissioners has examined a summary of all millages to be spread in the City of Hart, townships and school districts for the 2017 tax year; and

WHEREAS, the Oceana County Equalization Department has determined that all of the applicable compiled laws; that is, Headlee, Truth-in-Assessing; Truth-in-Taxation and Truth-in-Equalization have been followed by all of the governmental units levying property taxes with Oceana County and documentation of compliance, as required by law, is on file in the Equalization Department.

WHEREAS, copies of the aforementioned documents are also on file with the County Clerk.

NOW, THEREFORE, BE IT RESOLVED: That the Amended 2016 Apportionment Report of Oceana County millage rates, as calculated and compiled by the Oceana County Equalization Department, is approved and that the Oceana County Equalization Director is authorized to complete and sign Michigan Department of Treasury Form L-4402 to be submitted to the Michigan Department of Treasury in a timely fashion.

Roll call vote: Mr. Byl-yes; Mr. Walker-yes; Mr. Brown-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 9 – APPROVAL TO ALLOW MERS 457 INVESTMENT PLAN OPTION FOR COUNTY EMPLOYEES

Moved by Mr. Brown and seconded by Mr. Walker to approve the recommendation of the County Administrator to allow employees of Oceana County to establish another employee-funded supplemental retirement 457 investment option through the Michigan Employees' Retirement System of Michigan.

Roll call vote: Mr. Brown-yes; Mr. Walker-yes; Mr. Byl-yes; Mr. Gustafson-yes; Mr. Sebolt-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 10 – APPROVAL OF THE MERS UNIFORM SUPPLY RETIREMENT PROGRAM RESOLUTION

Moved by Mr. Brown and seconded by Mr. Sebolt to approve the MERS Uniform Supplemental Retirement Program Resolution as presented, a copy of which shall be on file in the County Clerk's Office and County Administrator's Office. The County Clerk is authorized to sign the resolution.

Roll call vote: Mr. Brown-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Mr. Walker-yes; Mr. Byl-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 11 – RENEWAL OF A COST ALLOCATION PLAN AGREEMENT WITH MGT

Moved by Mr. Gustafson and seconded by Mr. Brown to accept the agreement from MGT of America Consulting, LLC to perform the annual central services cost allocation plan based on actual costs for fiscal years 2016, 2017, and 2018 in accordance with federal and state reporting requirements. The County Administrator is authorized to sign the contract.

Roll call vote: Mr. Gustafson-yes; Mr. Brown-yes; Mr. Byl-yes; Mr. Sebolt-yes; Mr. Walker-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 12 – APPROVAL OF A PLUMBING/MECHANICAL INSPECTOR AGREEMENT

Moved by Mr. Gustafson and seconded by Mr. Byl to authorize the County Administrator to enter into an Independent Contractor Agreement with Mr. Richard Story to serve as the Plumbing and Mechanical Inspector. The duties and responsibilities of each party, as well as the contractual fees to be paid to Mr. Story are outlined in the agreement as presented. The agreement may be terminated by the county at any time and for any reason. Mr. Story shall give the county sixty (60) days advance notice in the event he desires to terminate the agreement. Furthermore, the County Administrator is authorized to sign the agreement on behalf of the county.

Roll call vote: Mr. Gustafson-yes; Mr. Byl-yes; Mr. Walker-yes; Mr. Brown-yes; Mr. Sebolt-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 13 – ADOPTION OF NEWLY REVISED PURCHASING AND BID POLICY

Moved by Mr. Sebolt and seconded by Mr. Brown to adopt the newly revised Purchasing and Bid Policy to be followed by all Oceana County courts, departments, programs, boards, committees, and commissions, effective immediately.

Roll call vote: Mr. Sebolt-yes; Mr. Brown-yes; Mr. Walker-yes; Mr. Gustafson-yes; Mr. Byl-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 14 – APPROVAL OF PROPOSAL FROM MEDIA TECHNOLOGIES FOR IMPROVEMENTS IN THE JAIL BOOKING OFFICE

Moved by Mr. Sebolt and seconded by Mr. Byl to allow the Oceana County Sheriff to accept the proposal from Media Technologies for improvements in the Oceana County Jail’s booking office as follows:

- Booking office furniture, fixtures, and services not to exceed \$8,126.57
- Corrections officers office furniture, fixtures, and services not to exceed \$2,535.00

Additionally, the Oceana County Sheriff is authorized to purchase a cart or stand suitable for the live-scan fingerprint machine not to exceed \$530.00. Furthermore, the Oceana County Sheriff is authorized to sign the necessary purchasing agreements.

Roll call vote: Mr. Sebolt-yes; Mr. Byl-yes; Mr. Gustafson-yes; Mr. Brown-yes; Mr. Walker-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 15 – PAYMENT OF CLAIMS FOR NOVEMBER 23, 2016 AND DECEMBER 8, 2016

Moved by Mr. Byl and seconded by Mr. Walker to approve the payment of claims in the tentative amounts as follows:

AMBULANCE FUND	158,370.24
PUBLIC IMPROVEMENT FUND	-0-
BUILDING DEPARTMENT FUND	26,707.11
CRIMINAL JUSTICE TRAINING FUND	-0-
GIS	237.50
TOTAL FORECLOSURE FUND	5,721.53
VETERAN AFFAIRS	9,534.22
MEDICAL RESERVE CORP FUND	-0-
AUTOMATION FUND R.O.D.	849.98
LOCAL CORR. OFFICERS TRAINING FUND	85.00
GENERAL FUND	<u>630,703.22</u>
TOTAL	<u>\$832,208.80</u>

and to authorize the County Clerk to draw warrants and the County Treasurer to pay the same.

Roll call vote: Mr. Byl-yes; Mr. Walker-yes; Mr. Gustafson-yes; Mr. Sebolt-yes; Mr. Brown-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

COMMISSIONER REPORTS

Commissioner Byl introduced Ms. Janet Vyse-Staszak, Department of Human Services (DHS) Director. He related that he attended a Michigan Works meeting this past Monday, and asked Ms. Vyse-Staszak if she would like to provide an update on DHS. Ms. Vyse-Staszak serves both Mason and Oceana Counties and stated that performance is well in all areas of service.

The unemployment rate is way down which is very positive; and, has resulted in the State of Michigan no longer getting a waiver from the government. Thus, time-limited food stamps will be implemented starting in January.

Ms. Vyse-Staszak noted that overall things are going well.

Commissioner Brown stated that he attended the West Michigan Shoreline Regional Development Commissioner (WMSRDC) meeting on November 21. WMSRDC is working on their MERS retirement funding due to their retirement status. They are currently 100% funded.

Commissioner Walker related that Mr. Sobie, Mr. Gustafson and he recently met with the Police Officers Association of Michigan (POAM) for contract negotiations and things are going well. The EMS SEIU union negotiations are scheduled for next week.

Commissioner Byl informed the Board that the current Oceana County Intermediate School District (ISD) Building is for sale. He thought the building may be suitable as a replacement for the County Annex Building. He asked the Board members, if interested, to go and look at the building immediately following this Board meeting.

Chairperson Powers asked if there was any further business to come before the Board. There being none, the meeting adjourned at 2:44 p.m.


Rebecca J. Griffin, County Clerk

12-22-16
Date


Mr. Powers, Chairperson