

UNOFFICIAL

Board Conference Room
October 13, 2016
Board of Commissioners Minutes

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Powers in the Board Conference Room on Thursday, October 13, 2016 at 2:00 p.m.

Roll was called by the Chief Deputy Clerk. Present: Mr. Walker, Mr. Brown, Mr. Gustafson, Mr. Sebolt and Mr. Powers. Absent: Ms. Kolbe and Mr. Byl.

Moved by Mr. Gustafson and seconded by Mr. Brown to approve the minutes of the September 22, 2016 meeting as presented. Voice vote. Motion carried.

Mr. Jon Bumstead was present to point out that currently when a State Police officer is killed in the line of duty, the family's insurance coverage continues, but when a local officer, fire and rescue or first responder is killed in the line of duty, the coverage of that the family stops. Oceana County Sheriff Robert Farber has helped push legislation to change this. Mr. Bumstead thanked Sheriff Farber for his diligent efforts in the process of this bill.

Mr. Powers thanked Mr. Bumstead for all of his efforts put forth for the people of Oceana County.

**RESOLUTION NO. 1 – ESTABLISHMENT OF COMPENSATION FOR THE OCEANA COUNTY
ROAD COMMISSION BOARD MEMBERS FOR 2017**

Moved by Mr. Gustafson and seconded by Mr. Brown to establish the compensation for the members of the Oceana County Board of Road Commissioners effective January 1, 2017 as follows. All costs shall be included in the Oceana County Road Commission budget.

- Annual Salary - \$3,500
- Per Diem - \$30 per eligible meeting
- Mileage rate – as established by IRS
- Vision, Dental and Life Insurance
- Health Insurance **OR** Payment in lieu of health insurance in the amount of \$2,500

NOTE: Health insurance participation is subject to "hard cap of PA 152" wherein subscribers (board members) must pay premiums in excess of the hard cap via payroll deduction.

Said compensation schedule shall remain in effect until changed by the Oceana County Board of Commissioners.

Roll call vote: Mr. Gustafson-yes; Mr. Brown-yes; Mr. Sebolt-yes; Mr. Walker-yes; and Mr. Powers-yes. Absent: Ms. Kolbe and Mr. Byl.

Motion carried.

RESOLUTION NO. 2 – ACCEPTANCE OF A PROPOSAL FOR PERFORMING THE NEXT REQUIRED RETIREES HEALTH ACTUARIAL VALUATION FOR POST-EMPLOYMENT BENEFITS (OPEB)

Moved by Mr. Walker and seconded by Mr. Brown to accept the proposal from Watkins, Ross and Company, Retirement Plan Consultants, Actuaries and Administrators, 161 Ottawa Avenue, N.W., Suite 505, Grand Rapids, Michigan 49503-2769 for an actuarial valuation of Oceana County's post-employment benefits other than pensions (OPEB's) in the amount of \$5,000.00 in accordance with GASB Statements 74 and 75.

Roll call vote: Mr. Walker-yes; Mr. Brown-yes; Mr. Gustafson-yes; Mr. Sebolt-yes; and Mr. Powers-yes. Absent: Ms. Kolbe and Mr. Byl.

Motion carried.

RESOLUTION NO. 3 – TRANSFER OF FUNDS

Moved by Mr. Walker and seconded by Mr. Sebolt to transfer \$5,000 from the General Fund Contingency Account – 101-972-999.000 to the Board of Commissioners' Other Contractual Services – 101-101-821.000 in the amount of \$5,000 to cover costs for an actuarial valuation study of other post-employment benefits (OPEB) other than pension to be performed by Watkins Ross and Company.

Roll call vote: Mr. Walker-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Mr. Brown-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe and Mr. Byl.

Motion carried.

RESOLUTION NO. 4 - 2017 PREPAYMENT OF CLAIMS

Moved by Mr. Brown and seconded by Mr. Walker to pay the following claims, upon receipt of valid invoices, if the due date of the claim precedes the next Regular Meeting of the Board of Commissioners. This claims list is effective January 1, 2017 and shall remain in effect until otherwise amended.

1. Payroll and fringe benefits
2. Utilities
3. Fuel for Airport, Ambulance and Sheriff's Department
4. Prisoners' board allowance
5. District Health Department #10
6. Authorized department head and employee training and education tuition fees, registration fees and lodging and meals (if required in advance)
7. C.O.D. and freight fees (if required in advance)
8. Travel advance - extradition
9. Narcotics "buys"
10. Ambulance Fund refunds
11. Ambulance Fund legal fees
12. Ambulance Fund training and education tuition fees
13. Ambulance Fund attendants' license fees
14. Bank deposit slips
15. Board authorized lease/purchase agreements and land contract payments
16. Credit card payments

17. All emergency services personnel vaccinations
18. Postage
19. All claims where a discount can be taken
20. Recording fees
21. Payment of Oceana County inmate medical, dental and pharmacy claims
22. All claims from Gordon Foods for jail
23. All claims from Aunt Millie's bakery for jail
24. Contractual fees for building, electrical, plumbing and mechanical inspectors (after review by the County Administrator)
25. All claims allowed by statute
26. When extenuating circumstances occur, other claims may be approved for pre-payment. However, only the County Administrator may approve such claims.

All claims are subject to post-audit by the Oceana County Board of Commissioners and this policy may be revoked at any time.

The Oceana County Clerk is also authorized not to accept statements or work orders as claims for payment as each claim must be properly invoiced and validated.

Roll call vote: Mr. Brown—yes; Mr. Walker—yes; Mr. Sebolt—yes; Mr. Gustafson—yes; and Mr. Powers—yes. Absent: Ms. Kolbe and Mr. Byl.

Motion carried.

RESOLUTION NO. 5 - ESTABLISHMENT OF THE 2017 DOG LICENSE FEE SCHEDULE

Moved by Mr. Sebolt and seconded by Mr. Walker to establish the following fee schedule effective beginning with the 2017 licensing year, and remaining in effect until amended, for the purchase of dog licenses for all dogs four (4) months or older as follows:

License	One Year Rate	Three Year Rate
Dog license (before rabies vaccination expires)	\$15.00 \$ 8.00 - Spayed or Neutered	\$40.00 \$20.00 - Spayed or Neutered
Dog license (after rabies vaccination expires)	\$30.00 \$16.00 - Spayed or Neutered	\$60.00 \$32.00 - Spayed or Neutered
Kennel license fee (before June 1)	\$10.00 for 10 dogs or less \$25.00 for more than 10 dogs	
Kennel license fee (after June 1)	\$20.00 for 10 dogs or less \$50.00 for more than 10 dogs	

All spayed or neutered dogs must have proof of sterilization signed by an accredited veterinarian.

Dog licenses will be renewable upon expiration of the rabies vaccination. Dog owners will be required to obtain either a one-year or three-year license based on the dog's rabies vaccination date. A late fee will be imposed if the owner does not obtain a dog license by the last day of the month in which the dog's current rabies vaccination expires pursuant to MCL 287.266(3) (f).

One-year dog licenses will be extended until the rabies vaccination is due the following year; and three-year dog licenses issued will be extended until the rabies vaccination is due three years later.

If a dog is licensed before it becomes five (5) months old and is subsequently spayed or neutered before it becomes seven (7) months old, the owner of the dog may exchange the licenses for a license for a spayed or neutered dog and receive a refund for the difference in the cost of the licenses. The owner shall exchange the license before the dog becomes seven (7) months old (M.C.L. 287.266 Sec. 6(6)).

Roll call vote: Mr. Sebolt–yes; Mr. Walker–yes; Mr. Brown–yes; Mr. Gustafson–yes; and Mr. Powers–yes. Absent: Ms. Kolbe and Mr. Byl.

Motion carried.

RESOLUTION NO. 6 – BOARD APPOINTMENT

Moved by Mr. Brown and seconded by Mr. Sebolt to re-appoint Mr. Alvin Docter to the Oceana County Department of Health and Human Services Board for a three year term that expires 09/30/2019.

Voice vote. Motion carried.

RESOLUTION NO. 7 – PAYMENT OF CLAIMS

Moved by Mr. Gustafson and seconded by Mr. Brown to approve the payment of claims in the tentative amounts as follows:

AMBULANCE FUND	103,579.02
PUBLIC IMPROVEMENT FUND	-0-
BUILDING DEPARTMENT FUND	12,921.94
CRIMINAL JUSTICE TRAINING FUND	855.05
GIS	1,278.42
TOTAL FORECLOSURE FUND	10,321.65
VETERAN AFFAIRS	7,481.52
MEDICAL RESERVE CORP FUND	1,029.84
AUTOMATION FUND R.O.D.	-0-
LOCAL CORR. OFFICERS TRAINING FUND	85.00
GENERAL FUND	<u>642,137.90</u>
TOTAL	<u>\$779,690.34</u>

and to authorize the County Clerk to draw warrants and the County Treasurer to pay the same.

Roll call vote: Mr. Gustafson–yes; Mr. Brown–yes; Mr. Sebolt–yes; Mr. Walker–yes; and Mr. Powers–yes. Absent: Ms. Kolbe and Mr. Byl.

Motion carried.

COMMISSIONER REPORTS

Mr. Gustafson mentioned that the Economic Development Corporation met on Tuesday, October 11, 2016 and commented that this group has been putting together a report on the group's mission, vision and goals. He also stated that Ms. Erin Kuhn, Executive Director of West Michigan Shoreline Regional Development Commission (WMSRDC), has been making great efforts to make a stronger organization.

Chairperson Powers asked if there was any further business to come before the Board. There being none, the meeting adjourned at 2:20 p.m.

Amy Anderson
Amy Anderson, Chief Deputy Clerk

Date

Mr. Powers, Chairperson

