

UNOFFICIAL

Board Conference Room
September 22, 2016
Board of Commissioners Minutes

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Powers in the Board Conference Room on Thursday, September 22, 2016 at 2:00 p.m.

Roll was called by the Clerk. Present: Mr. Walker, Ms. Kolbe, Mr. Brown, Mr. Byl, Mr. Gustafson, Mr. Sebolt and Mr. Powers. Absent: None.

Moved by Ms. Kolbe and seconded by Mr. Sebolt to approve the minutes of the September 8, 2016 meeting as presented. Voice vote. Motion carried.

RESOLUTION NO. 1 – AGREEMENT BETWEEN THE OCEANA COUNTY SHERIFF’S DEPARTMENT AND WEARE TOWNSHIP FOR ORV LAW ENFORCEMENT

Moved by Mr. Walker and seconded by Mr. Byl to authorize the Oceana County Sheriff to sign the agreement from Weare Township allowing the Oceana County Sheriff to provide Off Road Vehicle (ORV) law enforcement services as described in the agreement. The term of the agreement is from September 22, 2016 to December 31, 2016.

Roll call vote: Mr. Walker-yes; Mr. Byl-yes; Mr. Sebolt-yes; Ms. Kolbe-yes; Mr. Brown-yes; Mr. Gustafson-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 2 – RENEWAL OF THE ACS TECHNOLOGY AGREEMENT FOR THE OCEANA COUNTY CLERK AND REGISTER OF DEED’S OFFICE’S

Moved by Mr. Byl and seconded by Ms. Kolbe to enter into a five (5) year renewal agreement effective October 6, 2016 with ACS Enterprise Solutions, Inc. for an electronic records management system to include a fully integrated Vitals Indexing and Imaging Function for the Oceana County Clerk’s Office and Register of Deeds Office at a cost of:

- \$525 per month charged to the County Clerk for vitals indexing
- \$3.95 per document charged to the Register of Deeds for indexing and imaging
- \$750 per month charged to the Register of Deeds for Internet services

The Agreement includes the provision of hardware and software and other services to include, but not limited to, data conversion, backup, software updates and fixes, onsite user training, telephone support and email support.

The Oceana County Clerk and Oceana County Register of Deeds are authorized to sign the Agreement by and between ACS Enterprise Solutions, Inc. and Oceana County which shall remain in effect through October 5, 2021.

Roll call vote: Mr. Byl-yes; Ms. Kolbe-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Mr. Brown-yes; Mr. Walker-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 3 – TRANSFER OF FUNDS FOR THE LAW LIBRARY

Moved by Mr. Byl and seconded by Mr. Walker to transfer \$4,750 from the General Fund 101-974-999.269 Transfers Out to the Law Library Fund 269-000-699.998 Transfers In.

Roll call vote: Mr. Byl-yes; Mr. Walker-yes; Mr. Brown-yes; Ms. Kolbe-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 4 – AMENDMENT TO THE 2016 GENERAL FUND BUDGET

Moved by Mr. Byl and seconded by Mr. Sebolt to amend the 2016 General Fund Budget by \$35,000 from \$10,288,221 to \$10,323,221 to cover costs related to time accrual payouts for the retired County Administrator and cover future 2016 payroll costs for the current County Administrator. The County Administrator is authorized to make the necessary budget amendment as follows:

Revenues:

Increase Previous Year-End Balance – 101-253-401.000 from \$648,676 to \$683,676

Expenditures:

Increase Salary and Wages – Supervisory – 101-172-703.000 from \$88,292 to \$123,292

Roll call vote: Mr. Byl-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Mr. Brown-yes; Ms. Kolbe-yes; Mr. Walker-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 5 – TRANSFER OF FUNDS FROM THE GENERAL FUND CONTINGENCY ACCOUNT

Moved by Mr. Byl and seconded by Mr. Gustafson to transfer \$3,000 from the General Fund Contingency Account – 101-972-999.000 as follows:

County Administrator’s Machinery and Equipment Account – 101-172-977.000 in the amount of \$1,500 to cover costs related to technology improvements to further support the Oceana County Board of Commissioners’ electronic meetings initiative, namely a tablet computer and two copies of Adobe Acrobat software for the County Administrator’s staff.

Equalization Department’s Training Account – 101-257-957.000 in the amount of \$1,500 to cover costs related to ongoing Michigan Assessing Officer training.

Roll call vote: Mr. Byl-yes; Mr. Gustafson-yes; Mr. Walker-yes; Mr. Brown-yes; Ms. Kolbe-yes; Mr. Sebolt-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 6 – APPROVAL FOR CHANGES TO THE OCEANA COUNTY
PLANNING COMMISSION ORDINANCE**

Moved by Mr. Gustafson and seconded by Ms. Kolbe to approve the Oceana County Planning Commission's recommended amendments to the Oceana County Planning Commission Ordinance, established June 25, 1970. Upon approval, the Oceana County Board of Commissioners authorizes the County Administrator to publish a public notice in an appropriate newspaper regarding approval. The public will then have 50 days to petition for the matter to be put to the voters. Otherwise, the amended ordinance shall take effect as approved.

Roll call vote: Mr. Gustafson-yes; Ms. Kolbe-yes; Mr. Brown-yes; Mr. Sebolt-yes; Mr. Walker-yes; Mr. Byl-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 7 - RECOGNITION OF SEPTEMBER 17, 2016 AS CONSTITUTION DAY

Moved by Mr. Sebolt and seconded by Mr. Gustafson to adopt the following Resolution:

WHEREAS, the American Revolution created an independent nation, the United States, and secured the first system of self-government as a model for the world; and

WHEREAS, this system of self-government produced the tenets of equal justice, limited government and Rule of Law that exists in the United States today; and

WHEREAS, the 39 delegates who signed the United States Constitution at the Constitutional Convention forever changed the course of human history and established the essential guide of compromise; and

WHEREAS, the Constitution of the United States protects the unalienable rights of every citizen of the United States, secures " the Blessings of Liberty to ourselves and our Posterity," and sets the standard of governance for the world; and

WHEREAS, September 17, 2016 marks the 229th anniversary of the signing of the United States Constitution which is the supreme law of the land and the document by which We the People of this land self-govern.

NOW, THEREFORE, BE IT RESOLVED, that the Oceana County Board of Commissioners hereby commemorates the 229th anniversary of the signing of the United States Constitution on September 17, 2016 and recognizes the sacrifices made by the people who made that signing possible.

Roll call vote: Mr. Sebolt-yes; Mr. Gustafson-yes; Mr. Byl-yes; Mr. Brown-yes; Mr. Walker-yes; Ms. Kolbe-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 8 – APPROVAL TO FILL THE SEASONAL, FULLTIME, POSITION OF
BLACK LAKE CAMPGROUND HOST**

Moved by Mr. Sebolt and seconded by Mr. Brown to authorize the County Administrator to fill the seasonal, fulltime, position of Black Lake Campground Host due to the resignation of Mr. Richard Lohman, effective September 30, 2016.

Roll call vote: Mr. Sebolt-yes; Mr. Brown-yes; Mr. Walker-yes; Mr. Gustafson-yes; Mr. Byl-yes; Ms. Kolbe-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 9 – APPROVAL TO PAY MR. BRIAN LENON FOR 22 HOURS OF OVERTIME

Moved by Mr. Walker and seconded by Mr. Sebolt to approve paying Mr. Brian Lenon for 22 hours of overtime worked while using specialized rental equipment to cut up large tires at the Transfer Station site. In accordance with the Personnel Policy, currently in effect, 10 hours would be paid at Mr. Lenon's regular hourly rate and 12 hours would be paid at one and a half times the hourly rate. Total payroll costs are \$548.20. The County Administrator is authorized to make the necessary budget amendment.

Roll call vote: Mr. Walker-yes; Mr. Sebolt-yes; Ms. Kolbe-yes; Mr. Byl-yes; Mr. Gustafson-yes; Mr. Brown-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 10 – APPOINTMENT OF MR. LLOYD GOWELL TO THE OCEANA
COUNTY ROAD COMMISSION**

Moved by Ms. Kolbe and seconded by Mr. Brown to approve the appointment of Mr. Lloyd Gowell to the Oceana County Road Commission to fill a vacancy created by the resignation of Mr. Gary Tate with a term expiring December 31, 2016. Mr. Gowell's appointment shall be effective September 26, 2016.

Voice vote. Motion carried.

**RESOLUTION NO. 11 – APPROVAL OF AN INCREASE IN DAILY HOUSING AND
MEAL ALLOWANCE FOR MERS CONFERENCE**

Moved by Mr. Brown and seconded by Ms. Kolbe to approve an increase in the daily housing and meal allowance for two employee delegates to attend the MERS conference held September 28 – 29, 2016. The allowance for this conference only, shall be \$200 per day. The two employee delegates are Sheriff Robert Farber and Ms. Lori Florshinger, Building Department.

Roll call vote: Mr. Brown-yes; Ms. Kolbe-yes; Mr. Walker-yes; Mr. Gustafson-yes; Mr. Byl-yes; Mr. Sebolt-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 12 – PAYMENT OF CLAIMS

Moved by Mr. Byl and seconded by Mr. Brown to approve the payment of claims in the tentative amounts as follows:

AMBULANCE FUND	64,347.26
PUBLIC IMPROVEMENT FUND	-0-
BUILDING DEPARTMENT FUND	7,999.82
CRIMINAL JUSTICE TRAINING FUND	-0-
GIS	-0-
TOTAL FORECLOSURE FUND	20,108.60
VETERAN AFFAIRS	1,453.84
MEDICAL RESERVE CORP FUND	265.00
AUTOMATION FUND R.O.D.	261.98
LOCAL CORR. OFFICERS TRAINING FUND	-0-
GENERAL FUND	<u>304,134.17</u>
TOTAL	<u>\$398,570.67</u>

and to authorize the County Clerk to draw warrants and the County Treasurer to pay the same.

Roll call vote: Mr. Byl-yes; Mr. Brown-yes; Ms. Kolbe-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Mr. Walker-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

COMMISSIONER REPORTS

Commissioner Walker stated that with respect to comments made at the last County Board meeting on September 9, 2016 by Mr. McCormick, Lucky Lake Campground owner in Grant Township, he reached out to Sheriff Farber, EMS Director Lance Corey and Mr. Durham, Emergency Management Coordinator. A meeting was recently held at Rothbury Village with a very good turnout. Many thoughts, concerns and ideas were expressed with the announcement of having two weekends of the Electric Forest Festival. Commissioner Walker commented how pleased and proud he was of the appointed and elected officials at the meeting.

Commissioner Walker also related that at the last Mason/Oceana 9-1-1 Meeting, it looks as though the Merit contract has been signed and completed, with many thanks to Mr. Sobie. The 9-1-1 Board members were very appreciative.

Commissioner Byl provided an update on the Silver Lake Water Study Project. Two engineering firms have been contacted regarding information on a Silver Lake Sewer System. Golden Township has applied for a SEARCH Grant to the U.S. Department of Agriculture Rural Development in the amount of \$30,000 to conduct the pre-engineering costs. Two options are being considered: 1) work with a private business owner (Craig Cihak) in developing a system; and/or, 2) work with the City of Hart, who also has a sewer system already in place. If awarded, the SEARCH grant would analyze both options and determine which would be the most cost effective for Silver Lake.

Commissioner Brown stated that work is progressing on the EMS building at the south end of Shelby.

Commissioner Kolbe recently attended the Michigan Association of Counties (MAC) conference. It was announced at one of the meetings that the MAC's Workers Compensation Fund should have approximately 2.1 million dollars to distribute to counties, which is very positive.

Commissioner Gustafson also attended the MAC conference and found it to be very informative. The conference is organized not only by counties, but also Medical Care Facilities, which he thought was interesting. He had a chance to learn more about MCF's and left feeling good about the communication he received.

Commissioner Sebolt attended the Parks and Recreation Commission meeting and briefly spoke about the Cedar Point stairway. That issue is still being explored. The property line issue at Gales Pond Dam is still in the works as well.

Commissioner Sebot stated that he also attended the MAC Conference and felt it was very worthwhile. One topic consisted of county ordinance statutes and how they relate to township/city/village ordinance statutes and making sure one does not overstep the authority of another.

Chairperson Powers asked if there was any further business to come before the Board. There being none, the meeting adjourned at 2:37 p.m.

Rebecca J. Griffin
Rebecca J. Griffin, County Clerk

Date

Mr. Powers, Chairperson