

Board Conference Room
August 25, 2016
Board of Commissioners Minutes

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Powers in the Board Conference Room on Thursday, August 25, 2016 at 2:00 p.m.

Roll was called by the Clerk. Present: Mr. Walker, Mr. Brown, Mr. Byl, Mr. Gustafson, Mr. Sebolt and Mr. Powers. Absent: Ms. Kolbe.

Moved by Mr. Byl and seconded by Mr. Walker to approve the minutes of the August 11, 2016 meeting as presented. Voice vote. Motion carried.

RESOLUTION NO. 1 – APPROVAL OF CHILD CARE FUND BUDGET FOR FY 2016/2017

Moved by Mr. Byl and seconded by Mr. Walker to approve the FY 2016/2017 Oceana County Child Care Budget Summary in the amount of \$430,599 and to authorize the Chairman of the Board and County Administrator/Fiscal Officer to sign the same. The County of Oceana's FY 2016/2017 Child Care Budget in the amount of \$430,599 represents a \$1.00 decrease from the FY 2015/2016 Child Care Budget of \$430,600.

The County of Oceana's FY 2016/2017 net share of the Child Care Budget is \$207,299.50 which represents a decrease of \$0.50 from the County's FY 2015/2016 net share of \$207,300.

Roll call vote: Mr. Byl-yes; Mr. Walker-yes; Mr. Brown-yes; Mr. Sebolt-yes; Mr. Gustafson-yes and Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 2 – TRUTH-IN-TAXATION PUBLIC HEARING

Moved by Mr. Byl and seconded by Mr. Gustafson to conduct a Public Hearing at 2:00 p.m. on Thursday, September 8, 2016 in the Oceana County Building, Board Conference Room for a proposed increase of 0.1071 mills in the operating tax millage rate to be levied on all property in 2016.

Roll call vote: Mr. Byl-yes; Mr. Gustafson-yes; Mr. Walker-yes; Mr. Brown-yes; Mr. Sebolt-yes; and Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 3 – AUTHORIZATION TO FILL DEPUTY DRAIN COMMISSIONER POSITION

Moved by Mr. Brown and seconded by Mr. Byl to authorize the Oceana County Drain Commissioner to fill the position of full-time Deputy Drain Commissioner which became vacant on August 9, 2016. The position will be paid in compliance with the 2016 Salary Schedule for the position and in compliance with the current fringe benefit policy in effect for new hires.

Roll call vote: Mr. Brown-yes; Mr. Byl-yes; Mr. Gustafson-yes; Mr. Sebolt-yes; Mr. Walker-yes; and Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 4 – ACCEPTANCE OF QUOTE FOR ENGINEERING SERVICES AT THE MARSHVILLE DAM COUNTY PARK

Moved by Mr. Sebolt and seconded by Mr. Byl to accept the quote from Nordlund and Associates, Inc. for design engineering services as described below AND to amend the 2016 Parks and Recreation Commission budget from \$35,000 to \$40,000 to cover the cost of these services to address removal/repair concerns with the Marshville Dam County Park.

Phase I – Plans and Permit Application for MDEQ shall include, at a cost not to exceed \$3,500:

- Full topographic survey as required for design
- Preparation of drawings and details
- Preparation of MDEQ Joint Permit application
- Coordination with MDEQ staff and Oceana County

Phase II – Construction Documents shall include, at a cost not to exceed \$1,500:

- Preparation of project drawings and specifications to county standards
- Coordination of bidding
- Recommendation for award
- Attendance at project design coordination meeting

The Oceana County Administrator is authorized to make the necessary budget amendment as follows:

Revenues:

Increase Previous Year-End Balance – 208-000-401.000 from \$3,500 to \$8,500

Expenditures:

Increase Other Contractual Services – 208-000-821.000 from \$10,000 to \$15,000

Roll call vote: Mr. Sebolt-yes; Mr. Byl-yes; Mr. Brown-yes; Mr. Walker-yes; Mr. Gustafson-yes; and Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

Mr. Walker noted that the above resolution only authorizes moving forward with the engineering process. Before any documents are prepared for bids for the actual work, it must come back to the County Board for approval.

Mr. Sebolt added that he would also relay this information at the next Parks and Recreation Commission meeting.

RESOLUTION NO. 5 – PAYMENT OF CLAIMS

Moved by Mr. Byl and seconded by Mr. Brown to approve the payment of claims in the tentative amounts as follows:

AMBULANCE FUND	69,876.47
PUBLIC IMPROVEMENT FUND	-0-
BUILDING DEPARTMENT FUND	8,934.99
CRIMINAL JUSTICE TRAINING FUND	-0-
GIS	1,520.00
TOTAL FORECLOSURE FUND	3,131.53
VETERAN AFFAIRS	2,368.20
MEDICAL RESERVE CORP FUND	-0-

AUTOMATION FUND R.O.D.	99.98
LOCAL CORR. OFFICERS TRAINING FUND	-0-
GENERAL FUND	<u>261,997.82</u>
TOTAL	\$347,928.99

and to authorize the County Clerk to draw warrants and the County Treasurer to pay the same.

Roll call vote: Mr. Byl-yes; Mr. Brown-yes; Mr. Walker-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; and Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

COMMISSIONER REPORTS

Commissioner Walker noted, with respect to the recent County Tax Sale, there was an unfortunate situation that happened with the sale of a particular piece of property in the Rothbury area. He suggested that in the future, the tax sale property descriptions need to be clearer. He also stated that more due diligence needs to be taken by both the County Treasurer's office and the company conducting the tax sale.

With the respect to the Mason/Oceana 9-1-1 Board, Commissioner Walker stated that things are going very well. They are very active with projects; and, sitting pretty stable financially.

Commissioner Byl spoke briefly on the Fire Study Committee. He stated that the Fire Study offered some valuable suggestions for the good of the County. A few goals of the study were realized when a ladder truck was purchased and another small piece of equipment. The Shelby-Benona Fire Department currently has both. As of now, the departments have not reached the requirement to be reimbursement the initial expenditure of money. The committee plans to meet soon to again review the results of the study to see where they can improve to reach the goals.

Commissioner Sebolt attended the Department of Veteran's Affairs meeting yesterday (August 24). He said there was discussion regarding part-time help in the office. The Department is considering either a part-time Veteran's Service Officer or a part-time clerical person.

With respect to the Parks and Recreation Commission, Commissioner Sebolt stated that the property line issue at Gales Pond Dam is still being researched. Also, questions were posed regarding the Host Campgrounds pay. Evidently there was some words exchanged that were somewhat misleading and he suggested a letter from the County Board to the host might be appreciated.

Commissioner Gustafson asked the status of the purchase of the Poole Property at the Cedar Point Park. Commissioner Sebolt noted that he has not heard any recent news on that; however, at the Parks and Recreation Commission meeting there was discussion on a different piece of property near Cedar Point Park that was selling for approximately \$5,000. They were going to inquire on that.

Commissioner Gustafson inquired as to the actual status of the Fire Study Committee. Chairperson Powers responded that progress is being made and he felt that the fire study was beneficial. It would be nice though to see more ideas implemented so that the County could recapture the funds used for this study. And there is a time period that this must be done by.

Chairperson Powers asked if there was any further business to come before the Board. There being none, the meeting adjourned at 2:35 p.m.


Rebecca J. Griffin, County Clerk

9.8.16
Date


Mr. Powers, Chairperson