

Board Conference Room
August 11, 2016
Board of Commissioners Minutes

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Powers in the Board Conference Room on Thursday, August 11, 2016 at 2:00 p.m.

Roll was called by the Clerk. Present: Mr. Walker, Mr. Brown, Ms. Kolbe, Mr. Byl, Mr. Gustafson, Mr. Sebolt and Mr. Powers. Absent: None.

Moved by Ms. Kolbe and seconded by Mr. Gustafson to approve the minutes of the July 28, 2016 meeting as presented. Voice vote. Motion carried.

RESOLUTION NO. 1 – RENEWAL OF AMBULANCE SERVICE AGREEMENT WITH PROFESSIONAL MED TEAM

Moved by Mr. Walker and seconded by Ms. Kolbe to renew the Ambulance Services Agreement by and between the County of Oceana and Professional Med Team, a Michigan non-profit corporation, 965 Fork Street, Muskegon, Michigan for the provision of pre-hospital advanced life support emergency medical care by Professional Med Team, Inc. to persons residing in or otherwise present in Greenwood and Newfield Townships located in Oceana County, Michigan and the Village of Hesperia effective December 1, 2016 for the term ending November 30, 2019, unless earlier terminated as provided in the terms of this Agreement.

It is hereby understood that said Agreement shall become null and void if either Beaver Township or Denver Township located in Newaygo County, Michigan fail to renew a similar Ambulance Services Agreement with Professional Med Team for the provision of pre-hospital advanced life support emergency medical care by Professional Med Team, Inc. to persons residing in or otherwise present in said Townships.

The Chairperson of the Board and the Oceana County Administrator/Fiscal Officer are hereby authorized to sign said Agreement on behalf of the County of Oceana.

Roll call vote: Mr. Walker-yes; Ms. Kolbe-yes; Mr. Brown-yes; Mr. Sebolt-yes; Mr. Byl-yes; Mr. Gustafson-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 2 – ACCEPTANCE OF AN EMERGENCY MANAGEMENT PERFORMANCE GRANT

Moved by Mr. Walker and seconded by Mr. Gustafson to authorize the Chairman of the Board and the Oceana County Emergency Management Coordinator to sign on behalf of the County of Oceana the 2015/2016 (FY 2016) Emergency Management Performance Grant (EMPG) agreement with the Michigan Department of State Police, Emergency Management and Homeland Security Division in the maximum amount of \$20,853.00 for the period October 1, 2015 - September 30, 2016. The 2015/2016 EMPG Grant represents a decrease in dollars from the previous year in the amount of \$4,884.00. Additionally, the 2015/2016 grant amount represents 35.6931% of actual eligible expenses.

Roll call vote: Mr. Walker-yes; Mr. Gustafson-yes; Mr. Byl-yes; Ms. Kolbe-yes; Mr. Sebolt-yes; Mr. Brown-yes, and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 3 – ACCEPTANCE OF TWO SEVEN OH GRANT TO SPAY/NEUTER SHELTER ANIMALS PRIOR TO ADOPTION

Moved by Mr. Byl and seconded by Ms. Kolbe to authorize the Oceana County Administrator/Fiscal Officer to sign and accept the Two Seven Oh, Inc. Spay/Neuter Reimbursement Grant in the amount of \$10,000 in order to spay/neuter dogs at the Oceana County Animal Shelter during the period June 29, 2016 – July 1, 2017.

Roll call vote: Mr. Byl-yes; Ms. Kolbe-yes; Mr. Brown-yes; Mr. Walker-yes; Mr. Gustafson-yes; Mr. Sebolt-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 4 – APPROVAL TO ESTABLISH A CONSTRUCTION LOAN FOR THE OCEANA COUNTY MEDICAL CARE FACILITY

Moved by Mr. Byl and seconded by Mr. Walker to establish a construction support loan for the Oceana County Medical Care Facility (MCF) in the amount up to \$700,000. Loan funds will be derived from the surplus funds previously declared by the County Treasurer in the Foreclosure Fund and Delinquent Tax Funds. The terms of agreement for the loan are as follows: loan effective date of February 1, 2017; repayment no later than January 31, 2018 (12 months); and an annual rate of interest of 2.25%. Interest will be charged on funds drawn from the loan account beginning on the first day of the draw, until paid in full.

Furthermore, the County Administrator/Fiscal Officer is authorized to request the County Treasurer to establish the necessary accounting procedure to ensure the County Administrator/Fiscal officer can effectively administer release of funds and monitor repayment following the terms of the loan agreement as described.

Roll call vote: Mr. Byl-yes; Mr. Walker-yes; Mr. Brown-yes; Mr. Gustafson-yes; Mr. Sebolt-yes; Ms. Kolbe-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 5 – APPOINTMENT OF MR. GARRY MCKEEN TO THE OCEANA COUNTY PARKS AND RECREATION COMMISSION

Moved by Mr. Gustafson and seconded by Mr. Byl to approve the recommendation of the Oceana County Planning Commission to appoint Mr. Garry McKeen, 821 S. Glen Road, Shelby, Michigan 49455 to the Oceana County Parks and Recreation Commission to fill a vacancy created by the resignation of Mr. Jake Whelpley for the three year term ending December 31, 2017.

Voice vote. Motion carried.

Mr. Walker opposed the appointment of Mr. McKeen to the Parks and Recreation Commission. He noted that he was not opposed to Mr. McKeen personally; but, opposed to any new appointment until policies and procedures for all County Commissions and Boards are reviewed.

RESOLUTION NO. 6 – APPOINTMENT OF MR. ROBERT J. SOBIE, OCEANA COUNTY ADMINISTRATOR/FISCAL OFFICER TO THE OCEANA COUNTY ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS

Moved by Mr. Gustafson and seconded by Mr. Sebolt to approve the recommendation of the Oceana County Economic Development Corporation Board of Directors to appoint Mr. Robert J. Sobie, Oceana County Administrator/Fiscal Officer to the Oceana County Economic Development Corporation Board of Directors to fill a vacancy created by the retirement of Sue Ann Johnson, former Oceana County Administrator/Fiscal Officer for the term expiring December 31, 2021.

Voice vote. Motion carried.

RESOLUTION NO. 7 – TRANSFER OF FUNDS

Moved by Mr. Byl and seconded by Ms. Kolbe to transfer \$11,300 from the General Fund Contingency Account – 101-972-999.000 to the Equalization Department’s Contractual Services Account – 101-257-821.000 to cover costs related to acceptance of the contractual agreement for Equalization Director Services valued at \$25,000 for FY 2016. Furthermore, the remaining cost of \$13,700 will be paid using funds currently available in the FY 2016 Equalization Department budget.

Roll call vote: Mr. Byl-yes; Ms. Kolbe-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Mr. Brown-yes; Mr. Walker-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 8 – APPROVAL OF CORRECTED PETITION FOR ANNEXATION OF REAL ESTATE TO THE VILLAGE OF ROTHBURY

Moved by Mr. Walker and seconded by Mr. Brown to adopt the following Resolution pursuant to the corrected petition of the Village of Rothbury, Oceana County, Michigan for the annexation of real estate:

WHEREAS, the Village Council of the Village of Rothbury, Oceana County, Michigan has presented its corrected petition to the Oceana County Board of Commissioners for the annexation of real estate (as described in the attached EXHIBIT A) to the Village of Rothbury; and

WHEREAS, a correction to the property metes and bounds description in EXHIBIT A was required as described by the Michigan Department of State, and said change has been made; and

WHEREAS, the Oceana County Board of Commissioners has determined that it is an appropriate request as the annexation is necessary to promote and maintain the business and economic development of the Village of Rothbury in particular, and the County in general, by assisting with the growth and operation of the Double JJ Resort; and

WHEREAS, the annexation would allow the Village of Rothbury to obtain jurisdiction over the premier destination resort in all of West Michigan, together with all of the property tax revenue that goes with it; and

WHEREAS, the Double JJ Resort has requested such annexation and both the Rothbury Village Council and the Grant Township Board have adopted resolutions that would facilitate such annexation, by allowing the termination of an ACT 425 Agreement.

THEREFORE, BE IT RESOLVED: That the Oceana County Board of Commissioners shall enter an Order granting the request contained in the petition for annexation to the Village of Rothbury, Oceana County, Michigan, for the property described in the attached EXHIBIT A.

BE IT FURTHER RESOLVED: That such annexation shall become effective June 6, 2016.

Roll call vote: Mr. Walker-yes; Mr. Brown-yes; Mr. Sebolt-yes; Mr. Byl-yes; Mr. Gustafson-yes; Ms. Kolbe-stepped out; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 9 – APPROVAL FOR COUNTY DRAIN COMMISSIONER TO CONTRACT FOR NECESSARY FIELD INSPECTIONS

Moved by Mr. Byl and seconded by Mr. Walker to authorize the Oceana County Drain Commissioner to contract with Mr. Jordan Bentley, a certified Soil Erosion and Sedimentation Control (SESC) inspector for necessary field inspections for the Soil Erosion and Sedimentation Control program at the rate of \$25.00 per hour plus mileage reimbursement at the current IRS rate of \$0.54 per mile. The projected FY 2016 total expense for fees and mileage is \$4,000. Said contractual employee will be responsible for workers' compensation and liability coverage.

Furthermore, the County Administrator/Fiscal Officer is authorized to transfer \$4,000 from the General Fund Contingency Account – 101-972-999.000 to the Drain Commissioner's Soil Erosion Expense Account – 101-275-821.300.

Roll call vote: Mr. Byl-yes; Mr. Walker-yes; Mr. Brown-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Ms. Kolbe-stepped out; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 10 – APPROVAL FOR WAGE INCREASE FOR MS. TONYA SELIG, LEGAL SECRETARY

Moved by Mr. Sebolt and seconded by Mr. Byl to approve a \$0.50 per hour increase in wages for Tonya Selig following her completion of certified electronic recorder training as recommended by Chief Judge Anthony A. Monton. The wage increase will be retroactive to May 1, 2016 and shall not exceed \$700 for FY 2016. Furthermore, the Oceana County Administrator/Fiscal Officer is authorized to make the necessary budget amendment to cover the cost.

Roll call vote: Mr. Sebolt-yes; Mr. Byl-yes; Mr. Gustafson-yes; Mr. Brown-yes; Mr. Walker-yes; Ms. Kolbe-stepped out; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 11– PAYMENT OF CLAIMS

Moved by Mr. Byl and seconded by Mr. Brown to approve the payment of claims in the tentative amounts as follows:

AMBULANCE FUND	65,537.04
PUBLIC IMPROVEMENT FUND	-0-

BUILDING DEPARTMENT FUND	13,877.52
CRIMINAL JUSTICE TRAINING FUND	-0-
CAPITOL PROJECTS – SHERIFF	-0-
TOTAL FORECLOSURE FUND	20,125.00
VETERAN AFFAIRS	2,599.64
MEDICAL RESERVE CORP FUND	1,541.96
AUTOMATION FUND R.O.D.	190.00
LOCAL CORR. OFFICERS TRAINING FUND	155.00
GENERAL FUND	<u>353,931.88</u>
TOTAL	\$457,958.04

and to authorize the County Clerk to draw warrants and the County Treasurer to pay the same.

Roll call vote: Mr. Byl-yes; Mr. Brown-yes; Mr. Walker-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Ms. Kolbe-stepped out; and Mr. Powers-yes. Absent: None.

Motion carried.

COMMISSIONERS REPORTS

Commissioner Sebolt provided a brief update on the Parks and Recreation Commission survey issue at Gales Pond. Evidently a neighbor in that area is questioning property lines, survey markings, and road right-of-way that could impact the bridge at the Gales Pond and possibly the dam. A conversation arose as to the possible exchange of property. The issue may actually fall into the responsibility of the County Road Commission with respect to the road right-of-way.

Commissioner Gustafson offered congratulations to Commissioner Kolbe for being re-elected to the NACo Board!!

Commissioner Kolbe extended gratitude for being re-elected to the NACo Board and noted how she enjoys being part of the organization. She also mentioned that the Road Commission did hire a manager and should begin employment sometime in October.

Mr. Ferris, Grant Township resident, discussed several items.

Chairperson Powers asked if there was any further business to come before the Board. There being none, the meeting adjourned at 2:40 p.m.


 Rebecca J. Griffin, County Clerk

8-25-16
 Date


 Mr. Powers, Chairperson

