

Board Conference Room
July 14, 2016
Board of Commissioners Minutes

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Powers in the Board Conference Room on Thursday, July 14, 2016 at 2:00 p.m.

Roll was called by the Clerk. Present: Mr. Brown, Ms. Kolbe, Mr. Byl, Mr. Gustafson, Mr. Walker, Mr. Sebolt and Mr. Powers. Absent: None.

Ms. Griffin noted an amendment to the minutes of the June 23, 2016 meeting. After Resolution No. 4 – the minutes reflect that Mr. Walker wanted bids to be let out for the sale of the old fork lift. That wording should read “Mr. Walker recommended that more bids be obtained for the purchase of the fork lift”.

Moved by Mr. Brown and seconded by Ms. Kolbe to approve the minutes of the June 23, 2016 meeting as amended. Voice vote. Motion carried.

Ms. Sandy Clarke, Democratic Candidate for State Representative 100th District was present to introduce herself. Ms. Clarke is a resident of Lake County and is running for State Representative. She serves on many Boards and Committees and is excited about a chance to represent this District.

Chairperson Powers thanked Ms. Clarke for coming.

No action was taken on the Kiosk Services Agreement for the Oceana County Jail as further review needs to be done on the wording of the agreement. This will be brought before the Board at the July 28, 2016 Board meeting.

RESOLUTION NO. 1 – APPOINTMENT TO MASON/OCEANA 911 BOARD OF DIRECTORS

Moved by Ms. Kolbe and seconded by Mr. Sebolt to appoint Pentwater Police Chief Laude Hartrum as Oceana County’s local law enforcement representative to the Mason/Oceana 911 Board of Directors effective immediately. Chief Hartrum replaces former Hart City Police Chief Dan Leimback on the Mason/Oceana 911 Board.

Further, New Era Police Chief Roy Strait will serve as Chief Hartrum’s alternate on the Mason/Oceana 911 Board of Directors.

Voice vote. Motion carried.

RESOLUTION NO. 2 – TRANSFER OF FUNDS

Moved by Mr. Byl and seconded by Ms. Kolbe to transfer \$4,750 from the General Fund – 101-974-999.269 Transfers Out to the Law Library Fund #269-000-699.998 Transfers In.

Roll call vote: Mr. Byl-yes; Ms. Kolbe-yes; Mr. Brown-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Mr. Walker-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 3 – TRANSFER OF FUNDS

Moved by Mr. Byl and seconded by Mr. Walker to transfer \$20,000 from the General Fund – 101-000-999.245 Transfers Out to the Public Improvement Fund #245-000-699.998 Transfers In.

Roll call vote: Mr. Byl-yes; Mr. Walker-yes; Mr. Brown-yes; Ms. Kolbe-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 4 – TRANSFER OF FUNDS

Moved by Mr. Byl and seconded by Mr. Gustafson to transfer of \$17,000 from the Contingency Fund to the Transfer Station Budget 821.000 Other Contractual Services.

Roll call vote: Mr. Byl-yes; Mr. Gustafson-yes; Mr. Sebolt-yes; Mr. Brown-yes; Mr. Walker-yes; Ms. Kolbe-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 5 – AMENDMENT TO THE 2016 PUBLIC IMPROVEMENT BUDGET

Moved by Mr. Brown and seconded by Mr. Sebolt to amend the 2016 Public Improvement Fund Budget from \$20,000 to \$40,000 as follows:

REVENUES:

Increase 000-401.000 Previous Year-End Balance from -0- to \$20,000

EXPENDITURES:

Increase 000-821.000 Other Contractual Services from \$15,000 to \$35,000

Roll call vote: Mr. Brown-yes; Mr. Sebolt-yes; Mr. Walker-yes; Mr. Byl-yes; Ms. Kolbe-yes; Mr. Gustafson-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 6 – AGREEMENT OF SERVICES FOR EQUALIZATION DIRECTOR

Moved by Ms. Kolbe and seconded by Mr. Byl to approve the Agreement for Services effective August 1, 2016 with Edward K. VanderVries, MMAO IV, PPE Contractor, 7160 Venice Drive, Portage, Michigan 49024 in the amount of \$60,000 per year for Equalization Director services to assist in the duties necessary to complete the annual studies and to certify the annual studies and reports required by the State Tax Commission.

The Oceana County Board of Commissioners intends to retain the existing fulltime Equalization Department staff; however, in the event necessary, conditional staffing provisions are provided for in the agreement.

Mr. VanderVries will have no set hourly requirement but intends to be in the Oceana County Equalization Department one (1) day per week to provide oversight to the current staff and to evaluate performance and operations of the department.

Roll call vote: Ms. Kolbe-yes; Mr. Byl-yes; Mr. Gustafson-yes; Mr. Sebolt-yes; Mr. Brown-yes; Mr. Walker-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 7 – RECOGNITION OF APPRECIATION FOR MR. JIM WHITAKER, OCEANA COUNTY EQUALIZATION DIRECTOR

Moved by Mr. Byl and seconded by Ms. Kolbe to adopt the following Resolution:

WHEREAS, on November 30, 2010, Mr. Whitaker retired as the Oceana County Equalization Director after professionally administering his duties and serving the people of Oceana County since August 1991 and,

WHEREAS, on December 30, 2010, Mr. Whitaker was rehired as the part-time Level III Equalization Director with an understanding that this was not going to be a permanent arrangement and,

WHEREAS, for the past several years the Oceana County Board of Commissioners had searched for a fulltime Equalization Director unsuccessfully and,

WHEREAS, the Oceana County Board of Commissioners has determined to move the Equalization Department in a new direction and retain a contractual MMAO IV Equalization Director.

THEREFORE, BE IT RESOLVED that the Oceana County Board of Commissioners expresses its respect and appreciation to Mr. Whitaker for his many years of service but such services will end effective Friday, July 29, 2016 at 5:00 p.m.

Roll call vote: Mr. Byl-yes; Ms. Kolbe-yes; Mr. Brown-yes; Mr. Walker-yes; Mr. Gustafson-yes; Mr. Sebolt-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

Bid Proposals for the sale of the surplus County-owned vehicles were opened and read as follows:

Bidder Name and Address	2004 Ford F250 Pickup VIN # 65374 Odometer: 150,624	2009 Dodge Charger VIN #24720 Odometer: 181,482	2008 Dodge Charger VIN #32990 Odometer: 192,138	2005 Ford Van VIN #42146 Odometer: 120,753
Donald Sauser	\$1,687.00	\$2,097.00	\$1,428.00	N/A
Don Swem	N/A	\$3655.00	N/A	N/A
Coleen Reyna	\$1,856.00	N/A	N/A	N/A
Andrew Clark	\$2,520.16	\$1,020.16	\$520.16	N/A
Michael Phelpr	N/A	\$1,508.00	\$1,208.00	N/A
Yosef Dabbagh	N/A	\$1,268.00	\$568.00	N/A
Robert Splane	\$1,250.00	\$800.00	\$200.00	\$50.00

RESOLUTION NO. 8 – ACCEPTANCE OF BIDS

Moved by Mr. Sebolt and seconded by Mr. Walker to accept the following bid proposals for the surplus County-owned in their present condition as follows:

<u>VEHICLE</u>	<u>SUCCESSFUL BIDDER</u>	<u>AMOUNT OF BID</u>
2004 Ford F250 Pickup VIN # 65374 Odometer: 150,624	Andrew Clark	\$2,520.16
2009 Dodge Charger VIN #24720 Odometer: 181,482	Don Swem	\$3,655.00
2008 Dodge Charger VIN #32990 Odometer: 192,138	Donald Sauser	\$1,428.00
2005 Ford Van VIN #42146 Odometer: 120,753	Robert Splane	\$50.00

If the high bidder refuses the award, the next high bidder will be offered the vehicle at their bid amount.

Roll call vote: Mr. Sebolt-yes; Mr. Walker-yes; Mr. Brown-yes; Ms. Kolbe-yes; Mr. Byl-yes; Mr. Gustafson-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 9 – PAYMENT OF CLAIMS

Moved by Mr. Byl and seconded by Mr. Sebolt to approve the payment of claims in the tentative amounts as follows:

AMBULANCE FUND	101,387.75
PUBLIC IMPROVEMENT FUND	21,705.15
BUILDING DEPARTMENT FUND	16,835.73
CRIMINAL JUSTICE TRAINING FUND	-0-
CAPITOL PROJECTS – SHERIFF	-0-
TOTAL FORECLOSURE FUND	3,790.97
VETERAN AFFAIRS	3,077.39
AUTOMATION FUND R.O.D.	6,139.08
LOCAL CORR. OFFICERS TRAINING FUND	648.34
GENERAL FUND	<u>494,740.25</u>
TOTAL	\$648,324.66

and to authorize the County Clerk to draw warrants and the County Treasurer to pay the same.

Roll call vote: Mr. Byl-yes; Mr. Sebolt-yes, Mr. Gustafson-yes; Mr. Walker-yes; Ms. Kolbe-yes; Mr. Brown-yes, and Mr. Powers-yes. Absent: None.

Motion carried.

COMMISSIONERS REPORTS

Commissioner Kolbe attended the Road Commission meeting yesterday (July 13) and stated that the Road Commission may have a possible candidate for manager, but want to do a little more research on the person.

Commissioner Sebolt attended the Department of Veteran's Affairs meeting yesterday (July 13) and learned that State of Michigan Trust Fund has pretty much been axed. There are nineteen counties in Michigan and pretty much all of Region 4 have been put on hiatus. If Veterans do not want to go through the Michigan Trust, or if the Oceana VA cannot approve high enough of a payment, there is a 24/7 access line, or the MichiganVeterans.com website where they can apply directly. More review of this in place.

Commissioner Byl was happy to report that Tuesday evening at the Golden Township meeting, the Township Board took action on the following two items:

- 1) Approved an agreement with Craig Cihak, business owner in Silver Lake, whereby when a private municipal type water, sewage facility is in place, there must be a governing body to levy taxes and assume responsibility in case the private owner would happen to have a fall back. Golden Township agreed to assume responsibility in the unlikely event a financial hardship would occur with Mr. Cihak.
- 2) Approved a "SEARCH" grant proposal. This is a United States Department of Agriculture (USDA) Grant for up to \$30,000 to be used for pre-engineering cost estimates for a sewer system. This is a 100% grant that would not have to be paid back.

Chairperson Powers asked if there was any further business to come before the Board. There being none, the meeting adjourned at 2:50 p.m.



Rebecca J. Griffin, County Clerk

7.28.16

Date



Mr. Powers, Chairperson