

Board Conference Room  
April 28, 2016  
Board of Commissioners Minutes

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Powers in the Board Conference Room on Thursday, April 28, 2016 at 2:00 p.m.

Roll was called by the Clerk. Present: Mr. Brown, Mr. Gustafson, Ms. Kolbe, Mr. Byl, Mr. Walker, Mr. Sebolt, and Mr. Powers. Absent: None.

Moved by Ms. Kolbe and seconded by Mr. Walker to approve the minutes of the March 24 and April 14, 2016 meeting as presented. Voice vote. Motion carried.

**RESOLUTION NO. 1 – RECOGNITION OF APPRECIATION FOR MR. THOMAS OSBORN,  
RETIRING EMERGENCY MANAGEMENT COORDINATOR**

Moved by Ms. Kolbe and seconded by Mr. Walker to adopt the following *Resolution of Appreciation for THOMAS OSBORN*:

WHEREAS, **THOMAS OSBORN** has served the people of Oceana County from December 26, 2008 through April 30, 2016 as Oceana County's Emergency Management Coordinator; and

WHEREAS, **THOMAS OSBORN** has been instrumental in the effective administration, planning, coordination and operation of emergency management activities in Oceana County; and

WHEREAS, **THOMAS OSBORN** has identified, developed, coordinated and implemented the functions of the Oceana County Emergency Operations Plan; and

WHEREAS, **THOMAS OSBORN** has been responsible for the development and maintenance of the Emergency Operations Center from which emergency operations are coordinated; and

WHEREAS, **THOMAS OSBORN** has been a leader in and liaison with local governmental jurisdictions, county, regional, state and federal jurisdictions to insure the most effective emergency operations; and

WHEREAS, **THOMAS OSBORN** has gained the respect and gratitude of the Oceana County Board of Commissioners and his peers for his dedication to the implementation of actions necessary and required for the protection of persons and property in the event of a disaster.

NOW, THEREFORE, BE IT RESOLVED: That the Oceana County Board of Commissioners expresses its appreciation to **THOMAS OSBORN** for his professional service to Oceana County and wishes him and his wife many years of happiness and good health.

Voice vote. Motion carried.

Mr. Osborn stated that it was an honor to serve Oceana County. He thanked the County Board and Ms. Johnson for all of their support and cooperation.

Mr. Kevin Hughes, Health Officer, District Health Department #10 (DHD) provided a Public Health update. He stated that DHD #10 welcomed 34 new staff members in 2015, including himself who replaced Ms. Linda Van Gills when she retired. A few strategic plan benchmarks from 2014-2015 include: 1) Maintain excellence as a public health agency; 2,) Improve the health status of residents; and, 3) engage communities

to identify and solve health problems. He also related DHD #10 received National Accreditation in 2015. Achieving national accreditation assures that DHD#10 is meeting the standards of providing high quality public health service to the communities. They were the third health department in the State of Michigan to receive this accreditation, which was quite an accomplishment.

Ms. Sarah Oleniczak, Deputy Health Officer, spoke about the Community Health Needs Assessment program. A new adolescent health center was recently opened at the Shelby School and thus far has been quite successful. By starting in the school system, hopefully health issues can be detected early. She was also pleased to note that a Substance Abuse Grant was recently awarded to the department. The first meeting held to discuss uses of the grant was very well attended. Public health officials continue to educate community members about the risks of tobacco use and implement programs to prevent youth from tobacco use.

Mr. Hughes stated that the main focus in the next year will be to prepare new staff with the necessary public health foundation to provide effective public health services. It is difficult to lose experience and knowledge as staff retires, but new staff brings renewed energy and a fresh look at existing practices, thus benefiting quality improvement efforts.

Mr. Hughes thanked the Board for their continued support.

Mr. Powers thanked Mr. Hughes and Ms. Oleniczak for coming.

Ms. Anne Soles, Chairperson of the Oceana County Planning Commission, provided a few comments relative to the approval of the County Master Plan. She commented that the Master Plan has been a work in progress for about the past two years. She is aware that there are concerns with some areas of the plan; however, the plan is intended as a guide and a vision for the County. It will never be perfect as things change. She felt it was quite thorough and represented a good foundation with which to move forward.

Mr. Krentz, Grant Township resident, expressed concerns in the Master Plan regarding areas of the Pere Marquette River; and, the generation of fossil fuels. He felt that much of the plan stemmed from State and Federal government regulations. He suggested that before the plan is approved, perhaps the Planning Commission should contact each township for additional feedback.

Ms. Soles stated that there was input by a lot of interested individuals and entities regarding the Master Plan; and, she appreciated the comments received by so many. Mr. Byl added that every five years the plan must be updated, thus, there will certainly be more changes during that time period.

## **RESOLUTION NO. 2 – APPROVAL OF 2016 OCEANA COUNTY MASTER PLAN**

Moved by Mr. Gustafson and seconded by Mr. Byl that, pursuant to the development, completion and approval of the 2016 Oceana County Master Plan by the Oceana County Planning Commission on April 7, 2016, the Oceana County Board of Commissioners, upon the recommendation of the Oceana County Planning Commission, hereby approves said Plan to replace the 2020 Comprehensive Plan effective April 28, 2016.

The purpose of the Oceana County Master Plan, a land use document that attempts to address issues different from those of an ordinary land use plan to include infrastructure, population, economics, county and other governmental services and the general quality of life, is to provide policy and guide decision-making for future land and infrastructure development decisions within the entire area of Oceana County.

Roll call vote: Mr. Gustafson-yes; Mr. Byl-yes; Mr. Sebolt-no; Ms. Kolbe-yes; Mr. Brown-yes;  
Mr. Walker-no; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 3 – AUTHORIZATION TO ALLOW EMS DIRECTOR TO HIRE A FULLTIME EMT PARAMEDIC**

Moved by Ms. Kolbe and seconded by Mr. Byl to allow the EMS Director to hire David Quinn as a fulltime EMS Paramedic at the hourly rate of \$16.24 which is the top step as he has over 20 years' experience. In addition, during his first year of employment, Mr. Quinn will be allowed to take up to 10 days off without pay with no more than 5 days taken consecutively. 24 hours equal one day.

Roll call vote: Ms. Kolbe-yes; Mr. Byl-yes; Mr. Walker-no; Mr. Brown-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

Mr. Walker stated that he had no problem with the hiring of Mr. Quinn; however, he would like to see Department Heads follow the proper protocol when issues such as this arise.

**RESOLUTION NO. 4 – EMS PROCLAMATION WEEK**

Moved by Mr. Sebolt and seconded by Mr. Walker to adopt the following Resolution:

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, EMS plays a critical role in public outreach and injury prevention, and is evolving in its roles as an important member of the healthcare community; and

WHEREAS, first responders, emergency medical technicians and paramedics stand ready to provide compassionate, lifesaving care to those in need 24 hours a day, 7 days a week; and

WHEREAS, emergency medical responders are supported by emergency medical dispatchers, firefighters, law enforcement officers, educators, administrators, researchers, emergency nurses, emergency physicians, medical directors and others; and

WHEREAS, the members of EMS teams, both career and volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of EMS practitioners by designating Emergency Medical Services Week.

THEREFORE, BE IT RESOLVED: That the Oceana County Board of Commissioners hereby proclaims May 15 – 21, 2016 as **EMERGENCY MEDICAL SERVICES WEEK** with the theme "EMS Strong".

BE IT FURTHER RESOLVED: That the Oceana County Board of Commissioners encourages the community to observe this week with appropriate programs, ceremonies and activities.

Roll call vote: Mr. Sebolt-yes; Mr. Walker-yes; Ms. Kolbe-yes; Mr. Gustafson-yes; Mr. Brown-yes; Mr. Byl-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. NO. 5 – REAPPOINTMENT TO OCEANA COUNTY HOUSING COMMISSION**

Moved by Mr. Walker and seconded by Mr. Sebolt to reappoint Mr. Paul E. Inglis, 340 Hawley Street, Shelby, Michigan 49455 to the Oceana County Housing Commission effective June 1, 2016 for the five year term ending May 31, 2021.

Voice vote. Motion carried.

**RESOLUTION NO. 6 – REAFFIRMATION OF EDC APPOINTMENT**

Moved by Mr. Brown and seconded by Ms. Kolbe to reaffirm the appoint of Mr. Eric Knobel, 1902 N. Young Road, Hart, Michigan to the Oceana County Economic Development Corporation (EDC) Board of Directors for a six-year term ending 12/31/2020.

Voice vote. Motion carried.

**RESOLUTION NO. 7 – APPROVAL OF 2016 EQUALIZATION REPORT**

Moved by Mr. Byl and seconded by Mr. Sebolt to approve the 2016 Oceana County Equalized Valuation of \$1,569,191,259 with an equalized value of real property of \$1,498,823,425 and equalized value of personal property of \$70,368,534 as shown by the 2016 Analysis for Equalization in compliance with Section 211.34 M.C.L. 1948, as amended, and to authorize the Oceana County Clerk and Chairperson of the Board to execute the L-4024 as Assessed and Equalized Valuations Report for the political subdivisions of the County and the State Tax Commission. The 2016 County Equalization Value reflects a 2.96% increase in total real property and an 11.19% decrease in total personal property with an overall 2.23% increase from the total 2015 State Equalized Valuation of \$1,534,967,303.

Roll call vote: Mr. Byl-yes; Mr. Sebolt-yes; Ms. Kolbe-yes; Mr. Brown-yes; Mr. Walker-yes; Mr. Gustafson-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 8 – TRANSFER OF FUNDS**

Moved by Mr. Byl and seconded by Mr. Sebolt to transfer \$26,000 from the General Fund – 101-975-999.208 Transfers Out to the Parks and Recreation Fund #208-000-699.998 Transfers In.

Roll call vote: Mr. Byl-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Mr. Walker-yes; Mr. Brown-yes; Ms. Kolbe-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 9 – TRANSFER OF FUNDS**

Moved by Mr. Byl and seconded by Mr. Walker to transfer \$4,750 from the General Fund – 101-974-999.269 Transfers Out to the Law Library Fund #269-000-699.998 Transfers In.

Roll call vote: Mr. Byl-yes; Mr. Walker-yes; Ms. Kolbe-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Mr. Brown-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 10 – AMENDMENT TO 2016 PARKS AND RECREATION COMMISSION BUDGET**

Moved by Mr. Byl and seconded by Ms. Kolbe to amend the 2016 Parks and Recreation Commission Budget from \$31,500 to \$35,000 as follows:

**REVENUES:**

Increase 208-000-401.000 Use of Previous Year-end Balance from -0- to \$3,500

**EXPENDITURES:**

Increase 208-000-706.000 Salaries and Wages – Temporary from -0- to \$2,000

Increase 208-000-843.000 Outpatient Care from -0- to \$1,500

Roll call vote: Mr. Byl-yes; Ms. Kolbe-yes; Mr. Brown-yes; Mr. Walker-yes; Mr. Gustafson-yes; Mr. Sebolt-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 11 – 2016 GENERAL FUND BUDGET AMENDMENT**

Moved by Mr. Byl and seconded by Mr. Walker to amend the 2016 General Fund Budget from \$10,270,521 to \$10,288,221 as follows:

**REVENUES:**

Increase 253-508.300 Homeland Security Grant from \$38,541 to \$56,241

**EXPENDITURES:**

Increase 426-977.000 Emergency Management Machinery & Equipment from \$38,541 to \$56,241

Further, the Oceana County Clerk is authorized to pay the invoice from Motorola in the amount of \$17,200 immediately upon receipt of the same.

Roll call vote: Mr. Byl-yes; Mr. Walker-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Ms. Kolbe-yes; Mr. Brown-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 12 – AUTHORIZATION FOR THE OCEANA COUNTY TRANSFER STATION OPERATOR TO DISPOSE OF SHINGLES AND TIRES AND TRANSFER OF FUNDS FROM CONTINGENCY FUND TO TRANSFER STATION BUDGET**

Moved by Mr. Byl and seconded by Mr. Brown to authorize the Oceana County Administrator/Fiscal Officer and the Oceana County Transfer Station Operator to move forward with the disposal of the estimated 150 ton of shingles at a cost of \$35 per ton and the disposal of 800 to 1,000 tires. It is estimated that the cost will be \$10,000.00.

Further the transfer of \$10,000 from the Contingency Fund to the Transfer Station Budget is approved.

Roll call vote: Mr. Byl-yes; Mr. Brown-yes; Ms. Kolbe-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Mr. Walker-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 13 - RECOGNITION OF MAY AS MENTAL HEALTH MONTH**

Moved by Ms. Kolbe and seconded by Mr. Walker to adopt the following Resolution:

WHEREAS, May is Mental Health Month; and

WHEREAS, the stigma associated with mental illness and disability creates one of the primary barriers to individuals seeking needed services; and

WHEREAS, the Oceana County Board of Commissioners recognizes that stigma associated with mental illness and developmental disabilities creates one of the primary barriers to individuals seeking needed services; and

WHEREAS, the citizens of Lake, Mason and Oceana Counties, in coordination with the West Michigan Community Mental Health System (WCMCHS) and the Michigan Association of Community Mental Health Boards (MACMHB), will be representing their respective counties in an event called "Walk a Mile in My Shoes" at the State Capitol on May 18, 2016 to promote the awareness of and reduce stigma associated with mental illness, developmental disabilities and substance use disorder.

NOW, THEREFORE, BE IT RESOLVED: That the Oceana County Board of Commissioners hereby recognizes May as Mental Health Month and fully supports the efforts of the citizens of Oceana County that will be participating in the "Walk a Mile in My Shoes" event to promote the awareness of, and to reduce the stigma associated with mental illness and developmental disabilities in Oceana County.

Roll call vote: Ms. Kolbe-yes; Mr. Walker-yes; Mr. Gustafson-yes; Mr. Brown-yes; Mr. Sebolt-yes; Mr. Byl-yes; and, Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 14 – PAYMENT OF CLAIMS**

Moved by Mr. Byl and seconded by Mr. Gustafson to approve the payment of claims in the tentative amounts as follows:

<b>AMBULANCE FUND</b>	<b>81,929.08</b>
<b>GIS</b>	<b>237.50</b>
<b>PUBLIC IMPROVEMENT FUND</b>	<b>-0-</b>
<b>BUILDING DEPARTMENT FUND</b>	<b>17,722.85</b>
<b>CRIMINAL JUSTICE TRAINING FUND</b>	<b>250.00</b>
<b>CAPITOL PROJECTS – SHERIFF</b>	<b>-0-</b>
<b>TOTAL FORECLOSURE FUND</b>	<b>440.00</b>
<b>VETERAN AFFAIRS</b>	<b>2,683.06</b>
<b>AUTOMATION FUND R.O.D.</b>	<b>66.97</b>

<b>LOCAL CORR. OFFICERS TRAINING FUND</b>	<b>635.00</b>
<b>GENERAL FUND</b>	<b><u>318,594.91</u></b>
<b>TOTAL</b>	<b>\$422,559.37</b>

and to authorize the County Clerk to draw warrants and the County Treasurer to pay the same.

Roll call vote: Mr. Byl-yes; Mr. Gustafson-yes; Mr. Sebolt-yes; Ms. Kolbe-yes; Mr. Brown-yes; Mr. Walker-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**COMMISSIONER REPORTS**

Commissioner Sebolt, with respect to the Parks and Recreation Commission, reported that thanks to a Rap Grant received, new fire pits are being installed at a few of the parks. They are very nice. He also attended the Department of Veteran's Affairs Committee meeting yesterday (April 27) and an individual, who is working through Region 4, was present to talk about an outreach program for Veteran's.

Commissioner Kolbe attended the Northern Michigan County Association meeting recently and a speaker from Michigan State University discussed thermal energy, which was very interesting. (She had handouts as well). She also attended a meeting in Lansing where they rolled out the "MI County Matters". There is information on the website, as well as pamphlets available.

Commissioner Kolbe stated that she has a supply of MACC PAC envelopes if any Commissioner was interested.

Ms. Johnson stated that, in reference to a question posed in the Finance and Equalization Committee meeting earlier in the morning regarding the County's 2016 Equalized Value Tax Report, she obtained a report from the County Equalization Department which lists property tax exemptions for Veteran's within the County if anyone was interested in looking at it.

Chairperson Powers thanked Mr. Byl and Mr. Brown for all of their efforts in the purchase and planning of the new EMS building project in the Village of Shelby.

Mr. Jerry Kroll, Grant Township resident, introduced himself as a candidate running for Oceana County Drain Commissioner. He has been involved in many organizations such as the Soil Conservation District and Farm Bureau.

Chairperson Powers asked if there was any further business to come before the Board. There being none, the meeting adjourned at 2:50 p.m.

  
 Rebecca J. Griffin, County Clerk

5-12-16  
 Date

  
 Mr. Powers, Chairperson