

Board Conference Room  
March 24, 2016  
Board of Commissioners Minutes

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Powers in the Board Conference Room on Thursday, March 24, 2016 at 2:00 p.m.

Roll was called by the Clerk. Present: Mr. Brown, Mr. Gustafson, Ms. Kolbe, Mr. Byl, Mr. Walker, Mr. Sebolt, and Mr. Powers. Absent: None.

Moved by Mr. Gustafson and seconded by Mr. Sebolt to approve the minutes of the March 10, 2016 meeting as presented. Voice vote. Motion carried.

**RESOLUTION NO. 1 – AMENDMENT TO THE MOTION TO ALLOW OCEANA COUNTY COUNCIL ON AGING BALLOT LANGUAGE**

Moved by Ms. Kolbe and seconded by Mr. Byl to amend the motion of January 28, 2016 allowing the Oceana County Council on Aging to prepare the necessary ballot language for the August primary election asking the voters of Oceana County to approve a *"one year .8 mill levy for its Capital Campaign"*. Said amendment is to approve a *"two year .25 mill levy for acquiring, constructing, and improving facilities."*

Roll call vote: Ms. Kolbe-yes; Mr. Byl-yes; Mr. Walker-no; Mr. Brown-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 2 – APPROVAL OF BALLOT PROPOSITION LANGUAGE FOR THE COUNCIL ON AGING SPECIAL MILLAGE**

Moved by Ms. Kolbe and seconded by Mr. Brown to approve the language of the following Ballot Proposition for the provision of special millage for acquiring, constructing and improving facilities of the Oceana County Council on Aging as follows:

Shall the limitation upon the total amount of general ad valorem taxes imposed upon real and tangible personal property for all purposes in any one year under the Michigan Constitution be increased in the County of Oceana, Michigan by 0.25 mills (which is equal to \$0.25 per \$1,000.00 of taxable value of all such property) for a period of two years, 2017 through 2018, for the purposes of paying costs of acquiring, constructing, and improving facilities of the Oceana County Council on Aging, a Michigan non-profit corporation, to provide services to older citizens of Oceana County?

The amount of revenue the County will collect if that millage is approved and levied by the County in the first calendar year is estimated to be \$290,877. The proposed millage is the authorization of a new additional millage, the revenue from which would be disbursed to the Oceana County Council on Aging.

The Ballot Proposition for the provision of special millage to acquire, construct and improve the facilities of the Oceana County Council on Aging shall be presented to the voters of Oceana County at the Primary Election scheduled for August 2, 2016.

Roll call vote: Ms. Kolbe-yes; Mr. Brown-yes; Mr. Sebolt-yes; Mr. Byl-yes; Mr. Gustafson-yes; Mr. Walker-no; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 3 – ACCEPTANCE OF PROPOSAL FROM MARTECH ENTERPRISE LLC  
FOR THE PURCHASE AND INSTALLATION OF PANEL BOARDS**

Moved by Mr. Brown and seconded by Mr. Byl to accept the proposal for the purchase and installation of three (3) 200 amp Federal Pacific panel boards from Martec Enterprise LLC in an amount not to exceed \$16,100 which includes all labor and materials and to authorize the Oceana County Clerk to make payment for the same upon installation of the units and submission of a valid invoice.

Roll call vote: Mr. Brown-yes; Mr. Byl-yes; Mr. Gustafson-yes; Mr. Sebolt-yes; Ms. Kolbe-yes; Mr. Walker-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 4 – ACCEPTANCE OF PROPOSAL TO REPLACE AND REKEY INSIDE OFFICE  
DOOR LOCKS AT DHD #10**

Moved by Mr. Walker and seconded by Mr. Sebolt to accept the proposal from Security Lock Co., 317 North Delia, Ludington, Michigan in the amount of \$2,220.00 to replace and rekey the inside office doors locks of District Health Department #10.

Roll call vote: Mr. Walker-yes; Mr. Sebolt-yes; Ms. Kolbe-yes; Mr. Brown-yes; Mr. Byl-yes; Mr. Gustafson-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 5 – APPROVAL TO PURCHASE NINE (9) TABLETS FOR OCEANA COUNTY  
BOARD OF COMMISSIONERS, ADMINISTRATOR, AND COUNTY CLERK**

Moved by Mr. Gustafson and seconded by Ms. Kolbe to accept the proposal from Civitas IT for the purchase of nine (9) Samsung Galaxy Tablets and accessories to include keyboards in an amount not to exceed \$3,500 and to authorize the Oceana County Clerk to make payment for the same upon installation of the units and submission of a valid invoice.

Roll call vote: Mr. Gustafson-yes; Ms. Kolbe-yes; Mr. Walker-yes; Mr. Sebolt-yes; Mr. Byl-yes; Mr. Brown-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 6 – APPROVAL TO PURCHASE AND INSTALL NEW FIREWALL/SECURITY  
APPLIANCE**

Moved by Mr. Sebolt and seconded by Mr. Walker to accept the following proposals for the purchase and installation of a new firewall/security appliance:

- \$8,741 from Shi, 290 Davidson Avenue, Somerset, NJ for 1 Cisco Meraki MX100 Firewall and 1 Advanced Security 3-year license
- \$3,000 from Wyant, 1760 Forest Ridge Dr., Traverse City, MI for labor to Install and Configure the Meraki MX100 Firewall

Further, the Oceana County Clerk is authorized to make payment for the same upon receipt and installation of the unit and submission of valid invoices.

Roll call vote: Mr. Sebolt-yes; Mr. Walker-yes; Mr. Gustafson-yes; Mr. Byl-yes; Mr. Brown-yes; Ms. Kolbe-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 7 – PLACEMENT OF OCEANA COUNTY AMBULANCE AND VETERANS MILLAGE QUESTIONS ON THE AUGUST PRIMARY ELECTION**

Moved by Mr. Byl and seconded by Mr. Sebolt that the Ballot Proposition for the renewal of the ambulance millage and veterans millage shall be presented to the voters of Oceana County at the Primary Election scheduled for August 2, 2016.

Roll call vote: Mr. Byl-yes; Mr. Sebolt-yes; Ms. Kolbe-yes; Mr. Brown-yes; Mr. Walker-yes; Mr. Gustafson-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 8 – PAYMENT OF CLAIMS**

Moved by Mr. Byl and seconded by Mr. Brown to approve the payment of claims in the tentative amounts as follows:

<b>AMBULANCE FUND</b>	<b>58,664.59</b>
<b>GIS</b>	<b>330.00</b>
<b>PUBLIC IMPROVEMENT FUND</b>	<b>-0-</b>
<b>BUILDING DEPARTMENT FUND</b>	<b>6,608.78</b>
<b>CRIMINAL JUSTICE TRAINING FUND</b>	<b>-0-</b>
<b>CAPITOL PROJECTS – EQUIP. REPLACEMENT</b>	<b>-0-</b>
<b>CAPITOL PROJECTS – SHERIFF</b>	<b>-0-</b>
<b>TOTAL FORECLOSURE FUND</b>	<b>3,973.84</b>
<b>AUTOMATION FUND R.O.D.</b>	<b>209.99</b>
<b>LOCAL CORR. OFFICERS TRAINING FUND</b>	<b>85.00</b>
<b>GENERAL FUND</b>	<b><u>313,939.88</u></b>
<b>TOTAL</b>	<b>\$383,812.08</b>

and to authorize the County Clerk to draw warrants and the County Treasurer to pay the same.

Roll call vote: Mr. Byl-yes; Mr. Brown-yes; Mr. Walker-yes; Mr. Gustafson-yes; Mr. Sebolt-yes; Ms. Kolbe-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**COMMISSIONER REPORTS**

Commissioner Sebolt attended the recent Parks and Recreation Commission meeting and noted all was going well with the new member, Ms. Lori Green. He also reminded the Commissioners about the "Open Meetings Act" presentation to be held tonight (March 24) at the Elbridge Township Hall beginning at 7:00 p.m.

Commissioner Gustafson related that he has been quite involved in the interview process for filling the Michigan State University County Extension Tree/Fruit Educator position. It is going well with much effort to find the right person for the position.

Commissioner Gustafson also commented that he attended the West Michigan Shoreline Regional Development Commission (WMSRDC) meeting last week (on behalf of Mr. Brown). He was pleased to see such a viable and progressive group of individuals.

Commissioner Kolbe added that at the WMSRDC meeting, discussion took place on economic development strategic planning.

Commissioner Kolbe stated that a few weeks ago she talked about Community Mental Health providing the drug "Narcan" for law enforcement agencies. Narcan is used to treat patients that overdose. She was pleased to report that a couple of weeks ago, an incident happened whereby a law enforcement officer administered Narcan to an overdose victim. It turns out that had the drug not been administered so promptly, the person most likely would not have survived.

Commissioner Walker stated that an Automated External Defibrillator (AED) has been placed in the Village of Rothbury, thus all AED's have now been placed throughout the County.

Chairperson Powers asked if there was any further business to come before the Board. There being none, the meeting adjourned at 2:25 p.m.

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Rebecca J. Griffin, County Clerk

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Date

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Mr. Powers, Chairperson