

Board Conference Room  
February 9, 2017  
Board of Commissioners Minutes

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Powers in the Board Conference Room on Thursday, February 9, 2017 at 2:00 p.m.

Roll was called by the Clerk. Present: Mr. Walker, Mr. Brown, Ms. Meyette, Mr. Gustafson, Mr. Sebolt, and Mr. Powers. Absent: Mr. Byl.

Moved by Mr. Walker and seconded by Mr. Brown to approve the minutes of the January 26, 2017 meeting as presented. Voice vote. Motion carried.

### **RESOLUTION NO. 1 – ACCEPTANCE OF K-9 GRANT AWARD**

Moved by Mr. Brown and seconded by Mr. Walker to authorize the Oceana County Sheriff to accept the 2017 Medical Marijuana Operation and Oversight Grant for County Law Enforcement Offices award in the amount of \$12,157. As stated in the county's grant application, said grant funding shall only be used to start up a K-9 program at the Oceana County Sheriff's Office. Furthermore, the County Administrator is authorized to establish the necessary accounting system to account for grant funds and eligible expenditures.

Roll call vote: Mr. Brown-yes; Mr. Walker-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Ms. Meyette-yes; and Mr. Powers-yes. Absent: Mr. Byl.

Motion carried.

### **RESOLUTION NO. 2 – 2017 GENERAL FUND BUDGET AMENDMENTS**

Moved by Mr. Sebolt and seconded by Mr. Walker to authorize the County Administrator to amend the 2017 General Fund Budget by \$102,981 from \$10,362,530 to \$10,465,511 to cover additional payroll expenditures as described below:

- Non-union employees 2% annual wage increase - \$48,762
- POAM union employees 2% annual wage increase - \$48,719
- POAM corrections officers annual wage increase - \$5,500

The source of revenue shall be the General Fund fund balance account: 101-253-401.000 that will increase by \$102,981 from \$90,278 to \$193,259. The offsetting expenditure accounts shall be wages (703 – 710), taxes (715), workers' compensation (720), and retirement (721) accounts within the budgets of the following courts and departments:

<ul style="list-style-type: none"> <li>• Circuit Court</li> <li>• District Court</li> <li>• Friend of the Court</li> <li>• Probate Court</li> <li>• County Administration</li> <li>• County Clerk</li> <li>• Technology</li> <li>• General Services</li> <li>• County Treasurer</li> <li>• Equalization</li> <li>• MSU Extension</li> </ul>	<ul style="list-style-type: none"> <li>• Courthouse and Grounds</li> <li>• Prosecuting Attorney</li> <li>• Register of Deeds</li> <li>• Drain Commissioner</li> <li>• Sheriff</li> <li>• Marine Division</li> <li>• Jail</li> <li>• Emergency Management</li> <li>• Animal Control</li> <li>• Transfer Station</li> <li>• Airport</li> <li>• Medical Examiner</li> </ul>
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Roll call vote: Mr. Sebolt-yes; Mr. Walker-yes; Mr. Brown-yes; Mr. Gustafson-yes; Ms. Meyette-yes; and Mr. Powers-yes. Absent: Mr. Byl.

Motion carried.

The Resolution regarding amendments to the current Gift Policy was tabled. It was discussed in the Finance and Equalization Meeting earlier to further explore all components of the policy before taking action.

**RESOLUTION NO. 3 – ESTABLISHMENT OF FUND 261**

Moved by Ms. Meyette and seconded by Mr. Gustafson to post-approve the County Administrator’s establishment of budgeted revenues and expenditures for FY 2017 for the Mason-Oceana 911 Special Revenue Fund (#261) in the amount of \$200,283. The amount represents the projected voted millage revenue (\$162,778) and State of Michigan surcharge fees currently collected (\$37,505). Establishment of a budget for Fund 261 is the recommendation of the county’s auditing firm, Gabridge & Co., regarding the method of accounting for revenues to be disbursed to Mason-Oceana 911 by the County Treasurer.

**Revenue**

- Increase Current Tax account - 261-253-402.000 by \$162,778 from \$0 to \$162,778
- Increase State of Michigan Surcharge account – 261-000-543.000 from \$0 to \$37,505

**Expenditures**

- Increase Expenditures account – 261-000-800.000 by \$200,283 from \$0 to \$200,283

Roll call vote: Ms. Meyette-yes; Mr. Gustafson-yes; Mr. Brown-yes; Mr. Sebolt-yes; Mr. Walker-yes; and Mr. Powers-yes. Absent: Mr. Byl.

Motion carried.

**RESOLUTION NO. 4 – APPROVAL TO BORROW AGAINST THE 2016 REAL PROPERTY TAX**

Moved by Mr. Sebolt and seconded by Mr. Brown to adopt the following Resolution:

WHEREAS, the Board of Commissioners of the County of Oceana (the "County") has heretofore adopted a resolution establishing the Oceana County Delinquent Tax Revolving Fund (the "Fund") pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, the purpose of the Fund is to allow the Oceana County Treasurer (the "County Treasurer") to pay from the Fund any or all delinquent real property taxes that are due and payable to the County and

any school district, intermediate school district, community college district, city, township, special assessment district, the State of Michigan or any other political unit for which delinquent tax payments are due; and

WHEREAS, it is hereby determined to be necessary for the County to borrow money and issue its notes for the purposes authorized by Act 206, particularly Sections 87c, 87d and 87g thereof; and

WHEREAS, it is estimated that the total amount of unpaid 2016 delinquent real property taxes (the "delinquent taxes") outstanding on March 1, 2017, will be approximately \$4,500,000.00, exclusive of interest, fees and penalties.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners that, pursuant to and in accordance with the provisions of Act 206, Public Acts of Michigan, 1893, as amended, and especially Sections 87c, 87d and 87g thereof, the County of Oceana shall borrow the sum of not to exceed \$4,500,000.00 and issue its notes therefore for the purpose of continuing the Fund for 2017.

Roll call vote: Mr. Sebolt-yes; Mr. Brown-yes; Mr. Gustafson-yes; Mr. Walker-yes; Ms. Meyette-yes; and Mr. Powers-yes. Absent: Mr. Byl.

Motion carried.

**RESOLUTION NO. 5 – APPROVAL FOR THE OCEANA COUNTY TREASURER TO ADMINISTER THE DELINQUENT TAX FUND**

Moved by Mr. Sebolt and seconded by Mr. Walker to adopt the following Resolution:

WHEREAS, the Board of Commissioners of the County of Oceana has heretofore adopted a resolution establishing the Oceana County Delinquent Tax Revolving Fund pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, the Fund has been designated as the 100% Tax Payment Fund (the "Fund") by the Oceana County Treasurer; and

WHEREAS, pursuant to Act 206, upon creation of the Fund, the County Treasurer is to act as agent for the County to administer the Fund; and

WHEREAS, the Board of Commissioners of the County of Oceana has adopted a "Resolution to Borrow Against Anticipated Delinquent 2016 Real Property Taxes" to continue the Fund for 2017.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Oceana that:

1. Pursuant to Section 87c of Act 206, the County Treasurer's office shall receive for administrative expenses in connection with the Fund and the issuance of General Obligation Limited Tax Notes, Series 2017 by the County such sums as are provided by law.
2. As agent for the County, the County Treasurer shall act pursuant to Act 206 and as further provided in the "Resolution to Borrow Against Anticipated Delinquent 2016 Real Property Taxes" heretofore adopted by the County Board of Commissioners.

Roll call vote: Mr. Sebolt-yes; Mr. Walker-yes; Mr. Gustafson-yes; Ms. Meyette-yes; Mr. Brown-yes; and Mr. Powers-yes. Absent: Mr. Byl.

Motion carried.

**RESOLUTION NO. 6 – APPROVAL OF MR. WHITE AS DEPUTY COORDINATOR FOR THE OCEANA COUNTY EMERGENCY MANAGEMENT OFFICE**

Moved by Mr. Walker and seconded by Mr. Brown to approve the appointment of Mr. Jack White as Deputy Coordinator of the Oceana County Office of Emergency Management effective immediately. Mr. White is an independent contractor whose appointment by the Oceana County Board of Commissioners may be terminated for any reason with a 10-day written notice.

Roll call vote: Mr. Walker-yes; Mr. Brown-yes; Mr. Gustafson-yes; Ms. Meyette-yes; Mr. Sebolt-yes; and Mr. Powers-yes. Absent: Mr. Byl.

Motion carried.

**RESOLUTION NO. 7 – AWARD OF ADDITIONAL BENEFITS TO THE OCEANA COUNTY ADMINISTRATOR**

Moved by Mr. Gustafson and seconded by Mr. Walker to award the County Administrator the following additional benefits as a result of a generally positive performance evaluation:

- 2% wage increase retroactive to January 1, 2017
- One (1) week of paid vacation time effective immediately
- Three (3) weeks of paid vacation time effective July 19, 2017

Roll call: Mr. Gustafson-yes; Mr. Walker-yes; Mr. Sebolt-yes; Mr. Brown-yes; Meyette-yes; and Mr. Powers-yes. Absent: Mr. Byl.

Motion carried.

**RESOLUTION NO. 8 – ACCEPTANCE OF MONETARY DONATIONS TO SUPPORT THE OCEANA COUNTY SHERIFF’S K-9 UNIT**

Moved by Ms. Meyette and seconded by Mr. Brown to authorize the County Treasurer to accept the following monetary donations to Oceana County in accordance with Oceana County’s Policy on Gifts. A Declaration of Gift form for each gift, as required by the policy, shall be kept on file by the County Treasurer and County Clerk.

<b>Donor</b>	<b>Amount</b>	<b>Use Restriction?</b>
Anonymous	\$25.00	Support Sheriff K-9 Unit
Connie James	\$100.00	Support Sheriff K-9 Unit
Brenda Malburg	\$50.00	Support Sheriff K-9 Unit
Daniel Kuharevich	\$50.00	Support Sheriff K-9 Unit
Anonymous	\$20.00	Support Sheriff K-9 Unit
Craig Hardy	\$100.00	Support Sheriff K-9 Unit
<b>Total</b>	<b>\$345.00</b>	

Roll call vote: Ms. Meyette-yes; Mr. Brown-yes; Mr. Gustafson-yes; Mr. Sebolt-yes; Mr. Walker-yes; and Mr. Powers-yes. Absent: Mr. Byl.

Motion carried.

**RESOLUTION NO. 9 -- PAYMENT OF CLAIMS**

Moved by Mr. Gustafson and seconded by Mr. Brown to approve the payment of claims in the tentative amounts as follows:

<b>AMBULANCE FUND</b>	<b>91,575.21</b>
<b>PUBLIC IMPROVEMENT FUND</b>	<b>-0-</b>
<b>BUILDING DEPARTMENT FUND</b>	<b>8,846.44</b>
<b>CRIMINAL JUSTICE TRAINING FUND</b>	<b>-0-</b>
<b>TOTAL FORECLOSURE FUND</b>	<b>17,383.80</b>
<b>VETERAN AFFAIRS</b>	<b>3,037.67</b>
<b>GIS</b>	<b>-0-</b>
<b>AUTOMATION FUND R.O.D.</b>	<b>3,109.40</b>
<b>LOCAL CORR. OFFICERS TRAINING FUND</b>	<b>117.40</b>
<b>GENERAL FUND</b>	<b><u>431,411.46</u></b>
<b>TOTAL</b>	<b>\$555,481.38</b>

and to authorize the County Clerk to draw warrants and the County Treasurer to pay the same.

Roll call vote: Mr. Gustafson-yes; Mr. Brown-yes; Mr. Walker-yes; Mr. Meyette-yes; Mr. Sebolt-yes; and Mr. Powers-yes. Absent: Mr. Byl.

Motion carried.

**COMMISSIONER REPORTS**

Commissioner Sebolt reported that he attended the Department of Veteran’s Affairs meeting yesterday. Ms. Lamar from the FARM spoke about a therapy group program to help veterans with traumatic events.

Commissioner Sebolt also attended the Road Commission meeting yesterday and noted that they are making plans for the Electric Forest Festival this summer. He noted that the Road Commissioner plans to hold a night meeting on May 10, 2017.

Mr. Sobie mentioned that he would like to hold a personnel assistance workshop sometime in April to focus on personnel policies and the wage schedule.

Mr. Sobie also informed the Board that he scheduled a Land Bank Authority presentation to be held on February 21, 2017 at 10:00 a.m.

**PUBLIC COMMENTS**

Mr. Mark Ferris, Grant Township resident, discussed the private roads at Lake Tahoe with respect to snow plowing; and, possibly implementing a prorated tax for roads.

Chairperson Powers asked if there was any further business to come before the Board. There being none, the meeting adjourned at 2:25 p.m.

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Rebecca J. Griffin, County Clerk

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Date

  
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Mr. Powers, Chairperson

