

Board Conference Room
January 14, 2016
Board of Commissioners Minutes

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Powers in the Board Conference Room on Thursday, January 14, 2016 at 2:00 p.m.

Roll was called by the Clerk. Present: Mr. Brown, Mr. Byl, Mr. Walker, Mr. Sebolt, Mr. Gustafson, and Mr. Powers. Absent: Ms. Kolbe.

Moved by Mr. Walker and seconded by Mr. Gustafson to approve the minutes of the December 29, 2015 meeting as presented. Voice vote. Motion carried.

Mr. Byl brought up for discussion the availability for the purchase of a building for the EMS Department at the south end of Shelby on Oceana Drive. Currently, the EMS rents a station/building in the Village of Shelby right down town. Concerns have been expressed over the past several years as to the condition of that station and a solution to resolving the issues. To make improvements to the building could be in the range of \$60,000.

Mr. Byl noted that the building at the south end of Shelby was being used by Muskegon/Oceana CAP (MOCAP), but they are downsizing and moving. He is not sure of the exact purchase price of the building at this time.

Mr. Corey stated that Mr. Brown, a few of the EMS staff, and he went and looked at the building and felt it would definitely suit the needs of the EMS department, and is in very good condition. If considered, permission would have to be granted by the Village of Shelby to use the building as an ambulance garage.

Mr. Walker questioned if there were funds in the EMS budget to purchase the building. Mr. Corey replied that there should be enough funds, depending on the price. EMS currently pays a monthly rental fee to the Village of Shelby, plus utilities, so those expenses could offset a monthly mortgage payment.

Mr. Walker commented that if the County was serious about this purchase, he felt an engineer would be needed; however, sealed prints would be required.

Mr. Gustafson asked Mr. Corey if this location would be favorable. Mr. Corey responded that the location would definitely be better the one current one.

After much discussion, it was the consensus of the Board to move forward and explore a possible purchase of the property.

RESOLUTION NO. 1 – APPROVAL OF BS&A SOFTWARE UPGRADE FOR BUILDING INSPECTION DEPARTMENT

Moved by Mr. Walker and seconded by Mr. Sebolt to authorize the Oceana County Administrator/Fiscal Officer to accept the proposal from BS&A Software, 14965 Abbey Lane, Bath, MI 48808 for the following software package in the amount of \$29,995 as follows:

- \$19,675 for Building Department.NET
- \$ 4,725 for Field Inspection.NET
- \$ 275 for Project Management and Implementation Planning
- \$ 4,400 for software setup and training
- \$ 920 for travel expenses

Further the Oceana County Administrator/Fiscal Officer is authorized to amend Fund #249 – Inspection Department to reflect this amended expenditure.

Roll call vote: Mr. Walker-yes; Mr. Sebolt-yes; Mr. Brown-yes; Mr. Byl-yes; Mr. Gustafson-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 2 – APPROVAL OF PURCHASE OF KITCHEN CABINETS FOR JAIL

Moved by Mr. Gustafson and seconded by Mr. Sebolt to authorize the Oceana County Sheriff to purchase bottom stainless steel cabinets for the Jail kitchen from Inter Dynes Systems, Inc., 676 Ellis Road, Norton Shores, MI 49441 in the amount of \$12,251.00 which includes delivery. Further, the Oceana County Clerk is authorized to make payment upon delivery of the equipment and the submission of a valid invoice for the same.

Roll call vote: Mr. Gustafson-yes; Mr. Sebolt-yes; Mr. Byl-yes; Mr. Brown-yes; Mr. Walker-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 3 – PURCHASE OF SHERIFF'S VEHICLES

Moved by Mr. Sebolt and seconded by Mr. Walker to waive the County's Bid Policy and to authorize the Oceana County Sheriff to purchase two (2) 2016 Dodge Charger police cruisers with police package at a cost of \$24,598.00 per vehicle and one Ford Crew Cab (4 door) Pick-up with options at a cost of \$28,384 for a total of \$77,580 from Bill Snethkamp – Fleet, 6131 S. Pennsylvania Avenue, Lansing, MI 48911 under the State of Michigan Purchasing Agreement and to authorize the Oceana County Clerk to draw warrants for the payment of the same upon satisfactory delivery of the vehicles and the submission of a valid invoice.

Further, the Oceana County Administrator/Fiscal Officer is authorized to advertise for bid proposals for the sale of the three surplus Sheriff's Department vehicles once they become available.

Roll call vote: Mr. Sebolt-yes; Mr. Walker-yes; Mr. Brown-yes; Mr. Byl-yes; Mr. Gustafson-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 4 – AUTHORIZATION FOR OCEANA COUNTY FAMILY DIVISION TO ENTER INTO AN AGREEMENT FOR THE ON-SITE FACILITATION AND TEACHING PROGRAM THROUGH GRACE ADVENTURES

Moved by Mr. Brown and seconded by Mr. Byl to authorize the Oceana County Family Division of the 27th Judicial Circuit Court to enter into the agreement with Grace Adventures, 2100 North Ridge Road, Silver Lake, Michigan for " On-Site Facilitation and Teaching" on 01/30/16, 2/13//16, 3/26/16, 4/9/16, 5/14/16, 6/11/16, 7/9/16, 8/6/16, 9/10/16, 10/22/16, 11/5/16 and 12/10/16 at the rate of \$500.00 per session plus \$34.00 per person if exceeds 12 people per session. Further, it is agreed that the maximum number of persons will not exceed 15 without prior approval of Grace Adventures.

Grace Adventures will provide the facility and staff for the "On-Site Facilitation and Teaching" which will be monitored by Juvenile Court Officer Cindy Vinke.

The \$500.00 per day rate includes the program, a meal for the participants and any tools used in the program.

Roll call vote: Mr. Brown-yes; Mr. Byl-yes; Mr. Gustafson-yes; Mr. Walker-yes; Mr. Sebolt-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 5 – 2016 DESIGNATION OF DEPOSITORIES

Moved by Mr. Byl and seconded by Mr. Walker to designate the following financial institutions for the deposit and investment of Oceana County funds to be utilized at the discretion of the Oceana County Treasurer during fiscal year 2016.

Shelby State Bank
Fifth Third Bank
West Shore Bank
Huntington Bank
PNC Bank
Multibank Securities
Banc One
UBS Funds
Michigan CLASS Investments
Flagstar Bank
Mercantile Bank
CDARS – Government authorized investment group
Wolverine Bank

Roll call vote: Mr. Byl-yes; Mr. Walker-yes; Mr. Brown-yes; Mr. Gustafson-yes; Mr. Sebolt-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 6 – AUTHORIZATION TO BORROW AGAINST ANTICIPATED DELINQUENT 2015 REAL PROPERTY TAXES

Moved by Mr. Byl and seconded by Mr. Gustafson to adopt the following Resolution:

WHEREAS, the Board of Commissioners of the County of Oceana (the "County") has heretofore adopted a resolution establishing the Oceana County Delinquent Tax Revolving Fund (the "Fund") pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, the purpose of the Fund is to allow the Oceana County Treasurer (the "County Treasurer") to pay from the Fund any or all delinquent real property taxes that are due and payable to the County and any school district, intermediate school district, community college district, city, township, special assessment district, the State of Michigan or any other political unit for which delinquent tax payments are due; and

WHEREAS, it is hereby determined to be necessary for the County to borrow money and issue its notes for the purposes authorized by Act 206, particularly Sections 87c, 87d and 87g thereof; and

WHEREAS, it is estimated that the total amount of unpaid 2015 delinquent real property taxes (the "delinquent taxes") outstanding on March 1, 2016, will be approximately \$4,500,000.00, exclusive of interest, fees and penalties.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners that, pursuant to and in accordance with the provisions of Act 206, Public Acts of Michigan, 1893, as amended, and especially Sections 87c, 87d and 87g thereof, the County of Oceana shall borrow the sum of not to exceed \$4,500,000.00 and issue its notes therefore for the purpose of continuing the Fund for 2016.

Roll call vote: Mr. Byl-yes; Mr. Gustafson-yes; Mr. Brown-yes; Mr. Sebolt-yes; Mr. Walker-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 7 – SECTION 87c OF ACT 206

Moved by Mr. Gustafson and seconded by Mr. Byl to adopt the following Resolution:

WHEREAS, the Board of Commissioners of the County of Oceana has heretofore adopted a resolution establishing the Oceana County Delinquent Tax Revolving Fund pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, the Fund has been designated as the 100% Tax Payment Fund (the "Fund") by the Oceana County Treasurer; and

WHEREAS, pursuant to Act 206, upon creation of the Fund, the County Treasurer is to act as agent for the County to administer the Fund; and

WHEREAS, the Board of Commissioners of the County of Oceana has adopted a "Resolution to Borrow Against Anticipated Delinquent 2015 Real Property Taxes" to continue the Fund for 2016.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Oceana that:

1. Pursuant to Section 87c of Act 206, the County Treasurer's office shall receive for administrative expenses in connection with the Fund and the issuance of General Obligation Limited Tax Notes, Series 2016 by the County such sums as are provided by law.
2. As agent for the County, the County Treasurer shall act pursuant to Act 206 and as further provided in the "Resolution to Borrow Against Anticipated Delinquent 2015 Real Property Taxes" heretofore adopted by the County Board of Commissioners.

Roll call vote: Mr. Gustafson-yes; Mr. Byl-yes; Mr. Brown-yes; Mr. Sebolt-yes; Mr. Walker-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 8 – APPROVAL FOR ADDITIONAL COMPENSATION TO MS. MELANIE COON FOR ELECTION PROGRAMMING

Moved by Mr. Walker and seconded by Mr. Sebolt to authorize the Oceana County Clerk to pay additional hours to Ms. Melanie Coon for Election Programming services. Additional hours are not to exceed five (5) hours in any one workweek and will be paid at her straight time hourly rate.

Total number of additional hours for Election Programming Services is not to exceed 50 and will be billed back to the local units.

Roll call vote: Mr. Walker-yes; Mr. Sebolt-yes; Mr. Brown-yes; Mr. Gustafson-yes; Mr. Byl-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 9 – AMENDMENT TO THE FEE CHARGES TO TOWNSHIPS AND THE CITY OF HART FOR ELECTION PROGRAMMING

Moved by Mr. Walker and seconded by Mr. Byl to accept the Oceana County Clerk's recommendation to amend the fee charged to townships and the City of Hart from \$300.00 to \$400.00 for a large election and from \$150.00 to \$200.00 for a small election.

Roll call vote: Mr. Walker-yes; Mr. Byl-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Mr. Brown-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 10 – APPROVAL TO HIRE MS. GEORGIA DENNISON ON A TEMPORARY PART-TIME BASIS TO WORK IN FAMILY COURT

Moved by Mr. Walker and seconded by Mr. Brown to authorize the Oceana County Clerk to retain Ms. Georgia Dennison on a temporary, part-time basis at the rate of \$24.74 per hour to work in the Family Court for no more than 8 hours per week through the end of April, 2016.

Roll call vote: Mr. Walker-yes; Mr. Brown-yes; Mr. Byl-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 11 – APPROVAL OF CHARGE BACK OF INDIRECT COSTS TO THE OCEANA COUNTY EMERGENCY MANAGEMENT SERVICE

Moved by Mr. Sebolt and seconded by Mr. Gustafson to charge back to Oceana County EMS a portion of indirect costs incurred in FY 2014 based on Oceana County's Cost Allocation Plan for FY 2014 as prepared by MGT of America. Said costs are broken down as follows:

County Clerk	\$ 38,501
Treasurer	\$ 12,788
TOTAL	\$ 51,289

Said costs may be paid quarterly at the rate of \$7,511 each January 2016, April 2016, July 2016 and October 2016.

Roll call vote: Mr. Sebolt-yes; Mr. Gustafson-yes; Mr. Byl-yes; Mr. Brown-yes; Mr. Walker-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 12 – APPROVAL OF CHARGE BACK OF INDIRECT COSTS TO THE OCEANA COUNTY BUILDING INSPECTION DEPARTMENT

Moved by Mr. Sebolt and seconded by Mr. Byl to charge back to the Oceana County Building Inspection Department – Fund #249 a portion of indirect costs incurred in FY 2014 based on the Oceana County's Cost Allocation Plan for FY 2014 as prepared by MGT of America. Said costs are broken down as follows:

County Clerk	\$ 4,323
Treasurer	\$ 8,392
TOTAL	\$ 12,715

Roll call vote: Mr. Sebolt-yes; Mr. Byl-yes; Mr. Brown-yes; Mr. Walker-yes; Mr. Gustafson-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 13 – APPROVAL OF CHARGE BACK OF INDIRECT COSTS TO THE OCEANA COUNTY DEPARTMENT OF VETERANS' AFFAIRS

Moved by Mr. Sebolt and seconded by Mr. Walker to charge back to the Oceana County Department of Veterans' Affairs – Fund #293 a portion of indirect costs incurred in FY 2014 based on the Oceana County's Cost Allocation Plan for FY 2014 as prepared by MGT of America. Said costs are broken down as follows:

County Clerk	\$ 3,563
Treasurer	\$ 3,969
TOTAL	\$ 7,532

Roll call vote: Mr. Sebolt-yes; Mr. Walker-yes; Mr. Brown-yes; Mr. Byl-yes; Mr. Gustafson-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 14 – APPROVAL OF CHARGE BACK OF INDIRECT COSTS TO THE OCEANA COUNTY MCF FUND

Moved by Mr. Sebolt and seconded by Mr. Byl to charge back to the Oceana County Social Welfare – MCF Fund #512 a portion of indirect costs incurred in FY 2014 based on the Oceana County's Cost Allocation Plan for FY 2014 as prepared by MGT of America. Said costs are broken down as follows:

County Clerk	\$ 364
Treasurer	\$ 3,608
TOTAL	\$ 3,972

Roll call vote: Mr. Sebolt-yes; Mr. Byl-yes; Mr. Brown-yes; Mr. Walker-yes; Mr. Gustafson-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 15 – APPROVAL OF CHARGE BACK OF INDIRECT COSTS TO THE OCEANA COUNTY SENIOR CITIZEN TAX FUND

Moved by Mr. Sebolt and seconded by Mr. Walker to charge back to the Oceana County Senior Citizen Tax Fund #275 a portion of indirect costs incurred in FY 2014 based on the Oceana County's Cost Allocation Plan for FY 2014 as prepared by MGT of America. Said costs are broken down as follows:

County Clerk	\$ 50
Treasurer	\$ 1,670
TOTAL	\$ 1,720

Roll call vote: Mr. Sebolt-yes; Mr. Walker-yes; Mr. Brown-yes; Mr. Gustafson-yes; Mr. Byl-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

There was no action with respect to the hiring of a full-time Equalization Director. As discussed in the morning Finance and Equalization Committee meeting, a plan is being pursued.

RESOLUTION NO. 16 – APPROVAL TO AMEND AND RESTATE OCEANA COUNTY'S 457 DEFERRED COMPENSATION PLAN

Moved by Mr. Brown and seconded by Mr. Gustafson to approve the following Resolution to amend and restate Oceana County's 457 Deferred Compensation Plan as follows:

BE IT RESOLVED: the form of amended 457 Plan and Trust effective January 1, 2016, presented to this meeting is hereby approved and adopted and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan or more counterparts of the Plan; and

BE IT RESOLVED: that the attached Exhibits A and B, respectively, are true copies of Oceana County, MI 457 DC Plan as amended and restated and the Summary of 457 Provisions which are hereby approved and adopted.

BE IT FURTHER RESOLVED: That the Oceana County Administrator/Fiscal Officer and Oceana County Clerk are the authorized officials of the County of Oceana to act for and on the behalf of the County and they are hereby authorized and directed to take such actions as may be deemed necessary or advisable to carry out the intent and purpose of this resolution, including, without limitation, the preparation and execution of all necessary documents to amend the Plan and to deliver to the Administrator of the Plan one or more counterparts of the amendment.

Roll call vote: Mr. Brown-yes; Mr. Gustafson-yes; Mr. Byl-yes Mr. Sebolt-yes; Mr. Walker-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 17 – REIMBURSEMENT TO MEDICAL EXAMINER INVESTIGATORS AS A PAYROLL EMPLOYEE

Moved by Mr. Gustafson and seconded by Mr. Walker to reimburse the Medical Examiner Investigators (MEIs) at the rate of \$125.00 per scene/investigation as a payroll employee subject to the normal payroll taxes. Said costs will be paid from the Medical Examiner Budget.

Further, the MEIs will be reimbursed for mileage if utilizing their personal vehicle when going to a scene of an investigation.

Currently, the following persons have been appointed Oceana County MEIs by the Oceana County Medical Examiner:

- Robert Farber, Oceana County Sheriff
- Ryan Schiller, Sheriff’s Deputy
- Shane Hasty, Sheriff’s Detective
- Janice Schiller

Roll call vote: Mr. Gustafson-yes; Mr. Walker-yes; Mr. Brown-yes; Mr. Sebolt-yes; Mr. Byl-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 18 – 2015 GENERAL FUND BUDGET AMENDMENTS

Moved by Mr. Byl and seconded by Mr. Brown to amend the 2015 General Fund Budgeted Expenditures from \$10,999,651 to 10,542,567 and to amend the 2015 General Fund Budgeted Revenue from \$10,999,651 to \$10,584,408 as follows:

	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET as of 12/1/2015	2015 AMENDED BUDGET as of 12/31/2015
REVENUES			
000 - GENERAL	0	543,268.00	543,268.00
131-CIRCUIT COURT	27,775.00	27,775.00	29,075.00
136-DISTRICT COURT	314,250.00	314,250.00	299,750.00
141-FRIEND OF THE COURT	19,000.00	19,000.00	23,900.00
148-PROBATE COURT	9,460.00	9,460.00	9,460.00
215-COUNTY CLERK	32,500.00	52,091.00	61,889.00
253-COUNTY TREASURER	9,431,951.00	9,551,372.00	9,103,517.00
257-EQUALIZATION	32,000.00	32,000.00	34,450.00
268-REGISTER OF DEEDS	185,000.00	185,000.00	201,774.00
275-DRAIN COMMISSIONER	8,000.00	12,500.00	20,000.00
301-SHERIFF	80,300.00	80,300.00	90,740.00
430-ANIMAL CONTROL	13,135.00	13,135.00	15,135.00
528-TRANSFER STATION/RECYCLING CEN	138,000.00	159,500.00	151,450.00
TOTAL Revenues	10,291,371.00	10,999,651.00	10,584,408.00

EXPENDITURES

000 - GENERAL	32,830.00	626,098.00	626,098.00
101-BOARD OF COMMISSIONERS	249,415.00	249,415.00	249,415.00
131-CIRCUIT COURT	454,502.00	458,502.00	455,987.00
132-CIRCUIT COURT PROBATION/PAROLE	3,500.00	3,500.00	3,500.00
136-DISTRICT COURT	406,768.00	416,968.00	400,825.00
141-FRIEND OF THE COURT	374,026.00	374,026.00	363,793.00
148-PROBATE COURT	271,231.00	271,231.00	262,058.00
172-ADMINISTRATOR/FISCAL OFFICER	184,323.00	190,490.00	188,040.00
202-COUNTY AUDITING	25,000.00	25,000.00	23,000.00
215-COUNTY CLERK	335,388.00	335,388.00	330,363.00
216-JURY BOARD	1,331.00	1,331.00	1,331.00
228-DATA PROCESSING	146,700.00	146,700.00	140,750.00
229-TECHNOLOGY DEPARTMENT	113,809.00	113,809.00	105,809.00
245-REMONUMENTATION BUDGET	54,022.00	54,022.00	49,522.00
248-GENERAL SERVICES ADMIN.	760,458.00	760,458.00	717,533.00
249-PLAT BOARD	650	650	650
250-MICROFILMING	1,800.00	1,800.00	1,800.00
251-RECORD COPYING	8,000.00	8,000.00	6,000.00
252-TELEPHONE COMMUNICATIONS	25,780.00	25,780.00	22,780.00
253-COUNTY TREASURER	224,703.00	224,703.00	218,603.00
257-EQUALIZATION	206,069.00	206,069.00	209,061.00
261-COOPERATIVE EXTENSION	145,924.00	145,924.00	145,924.00
262-ELECTIONS	25,702.00	32,163.00	32,163.00
265-COURTHOUSE AND GROUNDS	247,756.00	247,756.00	240,516.00
267-PROSECUTING ATTORNEY	401,277.00	401,277.00	391,667.00
268-REGISTER OF DEEDS	185,397.00	185,397.00	185,397.00
275-DRAIN COMMISSIONER	138,719.00	162,529.00	162,529.00
280-CONSERVATION DISTRICT	13,379.00	13,379.00	13,379.00
301-SHERIFF	2,275,421.00	2,293,911.00	2,207,326.00
331-MARINE LAW	109,583.00	109,583.00	104,103.00
332-SNOWMOBILE ENFORCEMENT	29,504.00	29,504.00	29,504.00
333-SECONDARY ROAD PATROL	75,584.00	75,584.00	84,637.00
351-JAIL	1,159,108.00	1,159,108.00	1,100,708.00
426-EMERGENCY MANAGEMENT	186,902.00	186,902.00	186,902.00
430-ANIMAL CONTROL	178,690.00	178,690.00	178,690.00
445-DRAINS - PUBLIC BENEFIT	7,260.00	7,260.00	7,260.00
528-TRANSFER STATION/RECYCLING CEN	260,104.00	281,604.00	258,904.00
537-AIRPORT	142,465.00	142,465.00	120,665.00
605-CONTAGIOUS DISEASES	2,500.00	2,500.00	1,000.00
648-MEDICAL EXAMINER	62,380.00	62,380.00	62,380.00
720-OCEANA HOUSING COMMISSION	5,000.00	5,000.00	5,000.00
721-PLANNING COMMISSION	18,761.00	58,655.00	58,655.00

TOTAL REVENUES	121,160.00	121,160.00	128,253.00
TOTAL EXPENDITURES	121,160.00	121,160.00	128,253.00
Fund 851 - DRAIN DEBT SERVICE FUND:		<i>11-30-15</i>	
TOTAL REVENUES	111,660.00	111,660.00	135,625.00
TOTAL EXPENDITURES	111,660.00	111,660.00	135,625.00

Roll call vote: Mr. Byl-yes; Mr. Sebolt-yes; Mr. Brown-yes; Mr. Gustafson-yes; Mr. Walker-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 20 – TRANSFER OF FUNDS

Moved by Mr. Byl and seconded by Mr. Sebolt to transfer \$4,750 from the General Fund – 101-974-999.269 Transfers Out to the Law Library Fund #269-000-699.998 Transfers In.

Roll call vote: Mr. Byl-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Mr. Walker-yes; Mr. Brown-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 21 – APPROVAL TO RETAIN THE SERVICES OF AN ARCHITECT OR ENGINEER FOR THE PURPOSE OF COMPLETEING A BUILDING NEEDS ASSESSMENT FOR THE OFFICES IN THE COUNTY ANNEX BUILDING

Moved by Mr. Brown and seconded by Mr. Walker to authorize the Oceana County Administrator/Fiscal Officer to retain the services an architect or engineer to work with the Chairpersons of the Finance Committee and Buildings and Grounds Committee and the Chief of Maintenance for the purpose of completing a building needs assessment for the offices in the County Annex Building.

Roll call vote: Mr. Brown-yes; Mr. Walker-yes; Mr. Sebolt-yes; Mr. Byl-yes; Mr. Gustafson-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 22 – AUTHORIZATION FOR EMS DIRECTOR TO HIRE UP TO FOUR PART-TIME POSITIONS THROUGHOUT 2016

Moved by Mr. Walker and seconded by Mr. Byl to authorize the Oceana County EMS Director to hire up to four part-time positions (either EMT Basic, EMT Specialist, Paramedic) throughout 2016.

Roll call vote: Mr. Walker-yes; Mr. Byl-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Mr. Brown-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 23 – CONSENT TO CONDUCT A PUBLIC HEARING FOR THE QUESTION OF COMBINING THE OFFICES OF OCEANA COUNTY CLERK AND THE OCEANA COUNTY REGISTER OF DEEDS

Moved by Mr. Byl and seconded by Mr. Walker to conduct a Public Hearing at 2:00 p.m. on Thursday, January 28, 2016 in the Oceana County Building, Board Conference Room for the question of combining the offices of County Clerk and Register of Deeds.

Roll call vote: Mr. Byl-yes; Mr. Walker-yes; Mr. Brown-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe

Motion carried.

RESOLUTION NO. 24 – AUTHORIZATION TO PURCHASE THREE HEAT EXCHANGERS FROM PREMIER HEATING & COOLING

Moved by Mr. Brown and seconded by Mr. Sebolt to authorize the Oceana County Administrator to accept the proposal for the purchase of three (3) heat exchangers from Premier Heating & Colling Co., 205 E. 2nd Street, Ludington, Michigan 49431 in the amount of \$4,870.00 which includes all labor and materials and to authorize the Oceana County Clerk to make payment for the same upon installation of the units and submission of a valid invoice.

Said costs will be paid from the Public Improvement Fund whose current fund balance is \$50,600.

Roll call vote: Mr. Brown-yes; Mr. Sebolt-yes; Mr. Byl-yes; Mr. Gustafson-yes; Mr. Walker-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

RESOLUTION NO. 25 – PAYMENT OF CLAIMS

Moved by Mr. Byl and seconded by Mr. Brown to approve the payment of claims in the tentative amounts as follows:

AMBULANCE FUND	130,392.21
GIS	-0-
PUBLIC IMPROVEMENT FUND	646.02
BUILDING DEPARTMENT FUND	8,995.40
FORECLOSURE FUND	8,139.01
CRIMINAL JUSTICE TRAINING FUND	-0-
CAPITOL PROJECTS – EQUIP. REPLACEMENT	-0-
CAPITOL PROJECTS – SHERIFF	-0-
TOTAL FORECLOSURE FUND	-0-
AUTOMATION FUND R.O.D.	965.34
VICTIM SERVICES	-0-
LOCAL CORR. OFFICERS TRAINING FUND	85.00
GENERAL FUND	<u>631,199.71</u>
TOTAL	<u>\$780,422.69</u>

and to authorize the County Clerk to draw warrants and the County Treasurer to pay the same.

Roll call vote: Mr. Byl-yes; Mr. Brown-yes; Mr. Sebolt-yes; Mr. Walker-yes; Mr. Gustafson-yes; and, Mr. Powers-yes. Absent: Ms. Kolbe.

Motion carried.

COMMISSIONERS REPORTS

Commissioner Sebolt noted that the Parks and Recreation Commission will meet on Tuesday, January 19, 2016 at which time they will schedule a date to appear before the County Board on an update to the Poole property.

Commissioner Walker informed the Board that he received a phone call from Mr. Mike DeRuiter, Farm Bureau member, regarding HB4604 which pertains to Soil Erosion and Sedimentation Control (SESC) legislation. He was happy to report that the bill has been sent to the Governor to sign with substantial changes to the original proposed bill. Mr. DeRuiter was happy about the changes as many of restrictions regarding SESC had been reduced or eliminated.

Commissioner Walker also asked if it would be possible to accept Mr. Larry Van Sickle's, (DHS Board member) offer to take a tour of the Medical Care Facility Project. Possibly it would work for Thursday, January 28, 2016.

Ms. Johnson noted that she would arrange a date and time for the tour.

Commissioner Byl reported on a question posed in the Finance and Equalization Committee meeting regarding a payment for the Hart Drain #2. The payment plan, when updated, was based on a 10-year plan, and it is now on year eight.

Mr. Mark Ferris, Grant Township resident, provided comments on the maintenance of County Roads.

Chairperson Powers asked if there was any further business to come before the Board. There being none, the meeting adjourned at 3:10 p.m.


Rebecca J. Griffin
Rebecca J. Griffin, County Clerk

1-28-16
Date


Dennis Powers
Mr. Powers, Chairperson